

**Name :- Rutuja Digambar korke**

**Address:-** Vande mataram chowk, Sadashiv peth Pune

**Email. :-** rutujakorke@gmail.com

**Mobile :-** 9511755549

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### Objective:-

To secure a challenging position in a reputable organization to expand my learning's ,knowledge and skills.

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### Educational Qualification:-

Degree	University/Board	Year Of Passing	Percentage
B. Com	SRTMU University	2020-21	10 CGPA
HSC	Latur board	2017-18	86.00%
SSC	Latur board	2015-16	84.00%

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### Additional Qualification:-

- ❖ Completed Corporate Accounting Management (CAM) course in Nilaya Education Group, Pune.

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### Key Skills:-

- ❖ Mutual Funds
- ❖ Capital Market
- ❖ Money Market
- ❖ Bounds
- ❖ Funds
- ❖ Accounts Payable
- ❖ Accounts Receivables
- ❖ Bank Reconciliation
- ❖ Income Tax
- ❖ GST
- ❖ TDS

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### Computer Skills:-

- ✓ MS Office (Word, Excel and Power point)



- ✓ Tally ERP 9
- ✓ MS-CIT
- ✓ SAP FI End User

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### Company During Curriculum: -

Company	Working
1.Miracle Agency	Trial Balance, Entries, Ledger Creation, Company Creation, Profit & Loss, Balance Sheet
2.Fashion Enterprises	Company Creation, Company Features, Configuration and Accounting Vouchers.
3.Greenlife Foundation	Payroll and TDS Related to Salary, Salary Adjustment, Salary payment
4.Funny Computers	GST set up, Bill by bill entries, Interest Calculation in tally

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### Personal Information: -

Name: - Rutuja Digambar Korke  
 Date of Birth: - 23/05/2000  
 Marriage status: - Unmarried  
 Language Know: - English ,Hindi, Marathi  
 Hobbies: - Listening songs and writing poems  
 Permanent Address: - At. Po. Pimpalgaon Korke ,Tal. Nanded ,Dist. Nanded.

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**Declaration:** - I hereby declare that above mentioned information is true to my knowledge.

Date: -

Place: -

(Rutuja Digambar Korke)

9511755549

