

CURRICULUM VITAE

KIRANBHAI MOHANBHAI MISTRY (ACP NBSUB)

(Retired From "INDIAN ARMY")

B-202 , Shrinand Nagar Part-5

Opp. Om Shanti Nagar,

Vejalpur Makarba Road

Vejalpur, Ahmedabad, Pin-380051 (Gujarat)

Mobile: +91 95715 15046 / +91 70149 59742

E-mail: knmsuthar11578@gmail.com



CARRIER OBJECTIVES

To work with any leading & powerful organization, wherein I seek a challenging position based on my 26 years various experience of "INDIAN ARMY" in the field of administration, Procurement, Transportation, Store Management. The aim is being of all round development of the environment through teamwork in order to reach heights of elevated human dignity, progress, growth and achievement.

PERSONAL DETAILS

- Birth Date : 11th May 1978
- Marital Status : Married
- Family Members : Wife, (Housewife)
: Son, (Student of 3rd Year in B Tech CS with Cyber Security)
: Daughter, (Student of Class 8)
- Nationality : Indian
- Passport No : K3926378

EDUCATIONAL QUALIFICATIONS

Description of Education	Institute & completion Year
Certificate course in "Supply Chain Management"	HRDC, HQ 17 Corps (West Bengal) (2020-21)
Army Certified Course on leadership	ASC Centre & Collage, Bangalore (2019-20)
Diploma in Industrial Security & Safety Management	National Institute of Security Mgmt. Bangalore (2010)
General Intelligence Course (GISCIN-30)	Military Intelligence Training School, Pune (2010)
Certificate Course in Computer Application	ASC Centre – Bangalore (2000)
Computer Software / Hardware Course	NIT – Jhansi (2008)
ITI – Refrigeration & Air Conditioning	ITI – Palana (1996)

- **Language Known** : English, Hindi & Gujarati (Speaking, Reading and Writing)
- **Computer Skills** : MS Office, Fully Versatile with Internet, Basic hardware & Software
- **Achievement** : (1) Awarded DGST Merit Certificate on occasion of 258th Army Corps Day Anniversary for smooth functioning of Government E Marketing Store (GeM).
(2) Awarded Merit Certificate as Master Trainer of Government E Market Place.

PERSONAL ATTRIBUTES & INTERESTS

- Possess high value of confidence, integrity, honesty & Commitment.
- Great team player, Adaptable, flexible, Willingness to take Responsibility, Goal Oriented.
- Good Analytical Skill, setting up Priorities, time saving techniques.
- Good at Learning new things and ready to face new professional challenges.
- Travelling, cooking & Surfing

WORK EXPERIENCE – TOTAL 26 YEARS (1995 TO 2021)

Location	Duration	Job Role	Responsibilities
Bangalore (1995)	1 Year	ASC Centre & Collage	<ul style="list-style-type: none"> • ARMY Training of 1 year on joining.
Jodhpur	3 Years	Transport Management	<ul style="list-style-type: none"> • Admin Department • Asst Supervisor Canteen Store Management • In-charge of School Bus Cell
Rashtriya Rifle Battalion	2 Years	Transport Management	<ul style="list-style-type: none"> • Being under direct control of Home Ministry (Defence) • Was a Part of “OPERATION VIJAY” (KARGIL) • Awarded “OPERATION VIJAY MEDAL”
Bikaner	2 Years	Store & Admin Department	<ul style="list-style-type: none"> • Transport Supervisor • Clerk of MT Company • Handling of Store & Admin team of unit for smooth working
LEH / LADAKH (J & K)	3 Years	PA to Brig ASC	<ul style="list-style-type: none"> • Personnel Asst to Brig Sukhbir Singh & Brig GS Rathore (1st Polo Player of IA) • Handling of all office /PA related works of unit under Brigadier.
Jhansi (UP)	4 Years	PA to Commanding Officer	<ul style="list-style-type: none"> • Supervisor, Canteen Store Department • Personnel Asst to Colonel DC Goyal • Handling of all office related works of unit under Com. Officer
Akhnoor (J & K)	3 Years	PA to Commanding Officer	<ul style="list-style-type: none"> • Supervisor of induction duties in operational Area • Personal Asst to Colonel Bikramjeet Singh • Handling of all office related works of unit under Com. Officer
Nasirabad (Raj)	3 Years	PA to Commanding Officer	<ul style="list-style-type: none"> • In Addition to PA Duties, In-Charge of E Ticket Project (Air & Rail, IRCTC) • Personal Asst to Colonel Yashbir Katariya
Hisar (Haryana)	3 Years	PA to Commanding Officer	<ul style="list-style-type: none"> • In Addition to PA Duties, In-Charge of purchasing Supervisor of Government-E- Market Place (GeM) • HR Management.
Kolkata (WB) (2021)	2 Years	PA to Commanding Officer	<ul style="list-style-type: none"> • PA to Colonel Krishan Yadav SC, SM • Purchasing Supervisor of Government-E- Market Place • (Account) Handling of 12 X Accounts of Army Unit in Kuber Package. (Army Tally Software)
Total work Experience	26 Years	Majority experience PA duties, HR, Administrative, Procurement, Store, Transportation etc	

REFERENCES

Brigadier Ashish Maini
Brig. ASC Dept – ARMY

Army Service Corps
 HQ 17 Corps
 M – +91 9490297217

Colonel Krishan Yadav
(Shourya Chakra, Sena Medal)

Commanding Officer
 883 ASC Battalion, Bareilly (UP)
 M – +91 9621486666

DECLARATION

I hereby declare that all the information furnished above is true to the best of my knowledge and belief. I Will work with your organization in same spirit as I worked with INDIAN ARMY.

Yours faithfully,

Kiranbhai Mohanbhai Mistry