

CURRICULUM VITAE

Lovely Sarangi

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Seeking assignments as Clinical Instructor/ Health Administrator/Health Educator/Hospital Administrator/
Data Manager/NGO Manager etc. in an Organization of High repute.

CAREER SUMMARY

B.Sc. (Nursing) with Master in Public Health professional with 5+ years of experience in:

**Clinical Instructor
Health Educator**

**Staff Nurse
Data Manager**

**Health Administrator
Hospital Administration**

Career Objective

My interest lies in working in professional hospital where in my input will be recognize and will increase the productivity of the hospital. Ability to work in group as well as independently with minimal supervision. Strong leadership, interpersonal, sincere and keen towards learning. Ability to work hard and learn language and tools quickly.

Professional Abridgement

- A dynamic professional possessing more than 5 **Years** of experience in the field of **Clinical Instructor/ Staff Nurse**.
- Worked in **HI-TECH SCHOOL OF NURSING** as **Clinical Instructor** since last **Four Years from April 2016 to till January-2020**.
- A keen planner with proven abilities in devising efficient strategies.
- An effective communicator with excellent relationship management skills and strong analytical, leadership, decision-making, problem solving & organizational abilities.

Personal Profile

Name	Lovely Sarangi
Father s Name	Gagan Kumar Sarangi
Date of birth	Apr 22, 1991
Languages	ENGLISH, HINDI, ORIYA, BENGALI
Gender	FEMALE
Marital Status	MARRIED
Nationality	INDIAN
E mail id	lovelysarangi10@gmail.com
Permanent Address	Plot no- 267,Santoshivihar, Laxmisagar,Dist- Khurda Pin- 751006, Odisha

Academic Qualification

- ❖ Master in Public Health from Asian Institute of Public Health, Bhubaneswar under Utkal University in the year 2017 with 1st Division with 67% marks.
- ❖ B.SC. Nursing passed with 1st Division from SUM Nursing College (Siksha O Anusandhan University, Bhubaneswar) in the year 2013 with 66% marks.
- ❖ +2 Science passed in 2nd Division in the year 2009 with 56% marks.
- ❖ Matriculations passed in 1st Division in the year 2007 with 64% marks.
- ❖ PGDCA from NICET, Bhubaneswar, passed in 1st Division with 69% marks.
- ❖ Continuing Master in Nursing (M.Sc.-Nursing) at **HI-TECH SCHOOL OF NURSING, BHUBANESWAR**

KEY COMPETENCIES AND SKILLS

- Nursing audits
- Care management
- Patient counseling
- Administrative skills
- IT skills
- Ward management
- Emergency assessments
- Wound dressing

WORK EXPERIENCE

From 1st April 2016 to till 30th January, 2020: At Hi-Tech Nursing College, Bhubaneswar, Odisha.

Joined with Designation as Clinical Instructor and responsible for teaching all clinical courses including Anatomy and Physiology, Practicum's, Pharmacology and many others.

Prime Responsibilities in HI-TECH SCHOOL OF NURSING :

- ↪ Responsible for teaching all clinical courses including Anatomy and Physiology, Practicums, Pharmacology etc. to Nursing students.
- ↪ Responsible for encouraging students to excel their knowledge on best practices in the medical field.
- ↪ Encourage and support students in learning to provide nursing care and health care interventions.
 - ❖ Demonstrated and explained how to perform a sterile and wet to dry dressing changes.
 - ❖ Explained medication administration.
 - ❖ Provided nursing skill demonstrations in a lab setting.
 - ❖ Evaluated student performance in the clinical setting (Long term and Acute Care setting).

Since 10th June 2015 to 9th February, 2016: At AMRI Hospital, Bhubaneswar, Odisha

Joined with Designation as Staff Nurse and responsible for providing end to end service support to Patients and Assisting Doctors.

Prime Responsibilities in AMRI Hospital, Bhubaneswar:

- ✧ Responsible for providing end to end Service Support to Patients.
- ✧ Responsible for assessing the medical history of patients and their record details and then evaluating patients and prioritizing their treatment.
- ✧ Involved in the administration procedures for a patients admission and also their discharge.
- ✧ Assist Doctors and administers all medications as ordered by doctors.
- ✧ Performs all Surgical & Non Surgical wound dressing as ordered and as and when required.
- ✧ Carrying out tests, evaluations and also investigations.
- ✧ Supervise other staffs including other Nurses.
- ✧ Treat Patient for illness or injury and perform Routine Lab Work.
- ✧ Responsible for Administer Medications & Injections.
- ✧ Responsible to handle the medical emergencies in the events such as strokes, cardiac arrest, accidents, stabbings, head injuries, poison ingestion, drug overdoses and burns.
- ✧ Assess and stabilize patients with expedience and accuracy and maintain patient confidentiality.
- ✧ Establish good relationship with patient and their family.
- ✧ Able to contribute in practical ways to the success of my team and to hospital targets.
- ✧ Excellent organizational skills and having the ability to prioritize urgent treatments.
- ✧ Able to prioritize busy workloads.

Since 9th June 2013 to 9th June, 2015: At SUM Hospital, Bhubaneswar, Odisha

Joined with Designation as Staff Nurse and responsible for providing end to end service support to Patients and Assisting Doctors.

Prime Responsibilities in SUM Hospital, Bhubaneswar:

- ✧ Responsible for providing end to end Service Support to Patients.
- ✧ Responsible for assessing the medical history of patients and their record details and then evaluating patients and prioritizing their treatment.
- ✧ Involved in the administration procedures for a patients admission and also their discharge.
- ✧ Assist Doctors and administers all medications as ordered by doctors.
- ✧ Performs all Surgical & Non Surgical wound dressing as ordered and as and when required.
- ✧ Carrying out tests, evaluations and also investigations.
- ✧ Treat Patient for illness or injury and perform Routine Lab Work.
- ✧ Responsible for Administer Medications & Injections.
- ✧ Responsible to handle the medical emergencies in the events such as strokes, cardiac arrest, accidents, stabbings, head injuries, poison ingestion, drug overdoses and burns.
- ✧ Assess and stabilize patients with expedience and accuracy and maintain patient confidentiality.
- ✧ Establish good relationship with patient and their family.
- ✧ Excellent organizational skills and having the ability to prioritize urgent treatments.

COMPUTER SKILLS:-

Office Automation Tools: MS-Office (Excel, Word, PowerPoint)
Operating System: Windows-98, 2000, 2003, 2007 & 2008 Professional, Win-XP, Linux, Vista, Windows 8

INTEREST AND HOBBIES: - Travelling, Listening Music, Watching Movies, Internet surfing, Reading Books.

Strength

Always find interest in any kind of challenging jobs and work hard with sincerity until complete it perfectly. I always believe that in course of my professional life the following qualities will reflect by my work.

1. Positive & Innovative Attitude.
2. Willingness to do better than the previous.
3. Ability to work under minimal supervision & can acclimatize with any working environment.
4. Always dedicated to given assignment & willingness to walk the extra mile to achieve excellence.
5. Hard worker & Confident.
6. A good Listener.
7. A team player with good interpersonal and problem solving skills.

Declaration

I hereby declare that above mentioned information is correct to the best of my knowledge & I bear the responsibility for the incorrectness of the above-mentioned particulars.

Date:

Yours faithfully

Place: **Bhubaneswar**

Name: **Lovely Sarangi**