



## SAKSHI MEENA

Q.No.-49, Type-2, 41 B.N., PAC, Ghaziabad,  
U.P., 201010  
7042955510 |  
sakshimeena2009@gmail.com

### OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

### EDUCATION

- **SOL, DU**  
2021  
B.COM  
65%
- **Sun Valley International School**  
2017  
Senior Secondary (Commerce with Maths)  
60%

### SKILLS

- Shorthand Dictation @100 w.p.m
- English Typing @35 w.p.m
- MS Office, Excel, Word
- Knowledge of Computer
- Internet Browsing