

## RESUME

Celestheena. D

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## ABOUT

Highly dedicated, an analytical and meticulous person with an eternal zeal to learn and grow.

## OBJECTIVE

Seeking an entry -level opportunity with an esteemed organization where I can utilize my skills and enhance learning in the field of work capable of mastering new technologies and my knowledge through dedication & hard work.

## EDUCATION QUALIFICATION

| COURSE                   | INSTITUTION                                                   | YEAR OF PASSOUT | PERCENTAGE |
|--------------------------|---------------------------------------------------------------|-----------------|------------|
| MBA (Finance &Marketing) | Tagore engineering college in rathinamangalam                 | 2021            | 70%        |
| B.COM (Bank Management)  | Vidhiya sagar arts and science college in Chengalpattu        | 2019            | 69%        |
| HIGHER SECONDARY         | Deva annai matriculation higher secondary school in urapakkam | 2016            | 64%        |
| SECONDARY                | St. joseph matriculation school in tambaram                   | 2014            | 76%        |

## OTHER COURSES COMPLETED

- ✓ Computer on automation in the year 2018
- ✓ Tally ERP 9 course completed in the year 2018
- ✓ Type writing course both junior and senior level in the year 2019

### INTERNSHIP & PROJECT

Organization: maruthi tvs in west mambalam  
Duration: 3 months  
Project: Technical analysis

### TECHNICAL SKILLS

- Capabilities to handle manifold tasks in pressured surroundings.
- Ability to work effectively despite time and constraints and pressure.
- Actively participate and contribute to enhancing team performance and workflow.
- Logical and structured thinking
- Ability to quickly create and ideas apply and solution.

### EXTRA CURRICULAR ACTIVITIES

- An active participant in college fest and functions
- A volunteer for being outstanding event organizer in MBA
- Participated in English debate competition

### LANGUAGE PROFFICENCY

- ❖ English (spoken & written)
- ❖ Tamil (spoken & written)
- ❖ Telugu (spoken only)

### GENERAL INFORMATION

Interests : Wall painting, drawing, music, travel, reading, cooking  
Date of birth : 27-02-1999  
Gender : female  
Marital status : unmarried  
Nationality : Indian

### DECLARATION

I hereby declare that all the information's furnished above are true to the best of my knowledge and belief.

Thanking You,

Place: chennai

Date:

Yours truthfully,

(CELESTHEENA .D)

