



SAKSHI

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4/4, Krishna Colony Bhiwani -127021 (Haryana)

Career Objective:

To pursue a challenging career with dedication and provide my efficiency to the fullest in a professional organizational environmental wherever I serve my duties that will discover the potential in me.

Academics:

- Completed Master in Business Administration from The Technological Institute of Textile and Sciences, Bhiwani affiliated to Mahrishi Dayanand University, (MDU Rohtak) (2019-2021)
- Completed Bachelor in Commerce from Adarsh College, Bhiwani affiliated to Mahrishi Dayanand University, (MDU Rohtak) (2016-2019)
- Completed Senior Secondary Exam from zee Litera Valley School, Bhiwani affiliated to Central Board of Secondary Education, New Delhi (2015-2016)
- Completed Matriculation Exam from Shishu Bharti High School, Bhiwani affiliated to Board of School Education, Haryana, Bhiwani (2013-2014)

Awards and Achievements:

- Contributed as team member in National Conference on National Education policy 2019: Architecting Indian Education System for global Competitiveness (November 23, 2019)
- Participated in “Two Weeks Workshop “Organized by Swar Sangam Group, Kolkata
- Member in registration team on Job Fair 2020 in The Technological institute of Textile and Sciences, Bhiwani

Technical Skills:

- Knowledge of MS-Office
- HTML
- TALLY ERP 9

Strengths:

- Leadership Quality
- Decision Making
- Active Listening skills
- Effective communication
- Team work

Profile Details:

Nationality	Indian
Date of birth	23 Sep 1998
Father’s name	Mr. Virender Kumar
Mother’s Name	Mrs. Urmil
Languages	English and Hindi

Declaration:

I hereby declared that all the above informations are true at the best of my knowledge. I formally undertake the change to informing the authorities if therein a change.

Date:

Signature:

Sakshi