

CURRICULUM VITAE



Neelam Narasimha Prasad

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OBJECTIVE

Looking forward to associate myself with an organization, where there is an opportunity to expand my horizon of knowledge, and thereby contribute to the further growth of the organization.

EDUCATIONAL PROFILE

QUALIFICATION	NAME OF THE INSTITUTIONS & UNIVERSITY	YEAR OF PASS	%MARKS
B.H.M	Twinkle International Hotel Management Academy .	2013-2016	68.9%
Inter	Vignan Junior College	2011-2013	62.3%
SSC,	Kanna English Medium School	2010	60%

Job Title History:

- Currently working as a F&B teamleader in hotel “RADISSON BLU PLAZA” Hyderabad from october 2018
- Worked as a F&B associate in hotel “RADISSON BLU PLAZA” Hyderabad from december 2016 to october 2018.
- I completed Industrial training in 4 major departments including HR department in “RADISSON HOTEL KANDLA”.
- I gone through Industrial Training Programme for two months in hotel ”VARUN BEACH NOVOTEL” Visakhapatnam.

Job Responsibility Summary

- Month end Presentation for the Sale reports, Breakage reports and future promotions.

- Controlling of stock and taking care inventories for Beverages, CCG etc.
- Taking care Food and beverage internal store, maintaining of storage system as per the items and checking of expiries date FIFO (First in first out).
- Checks handling, Cash handling.

SKILLS

- Languages known ENGLISH, HINDI, TELUGU.
- Computer knowledge OPERA,BASIC KNOWLEDGE,MS OFFICE.

STRENGTHS

- Good communication and presentation skills
- Ability to work in groups
- Able to communicate clearly with other people
- Adaptability to new environments
- Leadership skills
- Willingness to learn new things
- Quick learner

PERSONAL INFORMATION

- Name : Neelam Narasimha Prasad
- Date of Birth : 11th June, 1994,
- Father's name : Neelam Vijay Kumar
- Mother's name : Neelam Sailaja
- Nationality : Indian
- Address : Dr No :7-10-19 Donka Road
Kakumanu Vari Thota
4/3 Rd Line
Guntur 522002 (Ap) (Ind)

DECLARATION

I, N.Narasimha Prasad here by declare that the above furnished information is authentic to the best of my knowledge.

Date :

(NEELAM NARASIMHA PRASAD)

Place: Guntur

