



SHUBHANGI CHATURVEDI

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PROFESSIONAL SUMMARY

Professional Objective: To pursue a successful and rewarding career in an esteemed organization to carve a winning edge for the organization while growing personally and professionally.

Summary: -

SAFe CSM (Certified Scrum Master).

Proficient in requirements gathering, analyzing and translating business needs to technical requirements.

Experience in project initiation, planning, executing, monitoring, controlling and implementation activities.

Experience in Software application development projects that follow software Development Lifecycle (SDLC) methodologies and practices.

Experience in various SDLC Methodologies like Agile and Waterfall and project management methodologies.

Experience working with cross functional working teams (QA, Developers, Designers, Analyst, Marketing etc) to execute roadmap and bring new functionalities to the product.

Excellent problem-solving skills, coordination, documentation and project planning.

Experienced with leading, training and mentoring team members with product knowledge and business processes.

Good communication and interpersonal skills, accustomed to work in team environment with tight schedules and capable of working efficiently under pressure, manage multiple projects and cross train subordinates in other functional areas.

SKILLS

- MS Excel, MS Access, Oracle, Share Point.
- Programming: Experience with SQL, HTML, C, C++.
- Business: Outlook and Share Point
- Industry: ERP
- Testing Tools: JIRA
- Leadership: Delegation,
- Communication: Writing, Listening
- Critical thinking: Problem Solving, Research, Adaptability, Analysis
- Platforms: Distributed, and Client Server
- Methodologies: SDLC, Waterfall, Agile, DevOps, Site

Collaboration, Conflict
Resolution, Giving Feedback

Reliability Engineering

- Scrum: Clarity, Jira, Rally, PHP, Scaled Agile Framework, Product Backlog Grooming, Waterfall to Agile Migration, Software Development Life Cycle.

WORK HISTORY

Scrum Master/ Business Analyst | UVVA

04/2014 - 03/2018

- Develop knowledge of clients industry, customers, organization and business objective in order to help client in problem solving role.
- Review business requirements and designed specifications to understand application under test.
- Facilitate PI Planning events, summing them into objectives.
- Provide application maintenance and provide onsite consulting and training as required.
- Provide quality client support by answering client questions, researching possible solutions to problems and fostering open communication between clients and project team.
- Facilitating periodic synchronization including ART sync.
- Escalating and keeping track of impediments.
- Leader of 2 Scrum teams consisting of 7 members to streamline multifaceted compliance project.
- Successfully transformed team from waterfall mindset to agile by developing effective training materials for teams to understand Agile delivery.
- Facilitate team planning and tracking activities while coaching in Agile Principles.
- Provided technical support to different teams within UVVA and clients as and when required.
- Assisted with system integration and managed ticket query system.
- Maintained and updated technical issues and coordinated with clients, both in domestic and international locations.
- Provided regular and customized training to teams within UVVA and maintained maintenance plans and schedules for technology systems.
- Developed and distributed metrics and reports for various stakeholders and UVVA clients.
- Assessed each scrum team member's responsibilities and delegated tasks to balance each employee's workload
- Applied agile methodology to shorten cycle time and achieve target margins
- Coached teams in Agile practices and provided necessary training to

create positive mindset to Agile methodologies

Agile Scrum Master/Basol Process Executive | CIENA INDIA Pvt. Ltd

01/2013 - 11/2013

- Scrum Master for team of 8, Implementing Agile Methodologies and Scrum Ceremonies to facilitate on-time production implementation.
- Facilitated Scrum calls to build synergies and bridge communication among various technology teams.
- Implemented Burndown charts, team velocity and other continuous improvement initiatives.
- Assisted EMEA users and Ciena Project Managers with getting access to applications on need and role basis.
- Resolved process issues and provided solutions to users and coordinated and collaborated with team in London to support process.
- Maintained BASOL data for various process records, including data feed and key lists.
- Provided metrics and reporting to stakeholders around productivity, request volumes, success, SLAs and as others needed.

Business Analyst | PRIMUS INTERNATIONAL HOSPITAL

01/2012 - 01/2013

- Review work performed by others and provide recommendations for improvement.
- Developing project work plans.
- Developing Detailed IT specifications of User Request for Information Technology.
- Documenting Work flow Processes.
- Creating end user training material and operational documentation.
- Working with technical staff in development of system solutions.

Smart Class Business Analyst | EDUCOMP SOLUTION Ltd

07/2010 - 11/2011

- Managed user engagement analytic strategy, providing first insight into how user interact with application on their devices.
- Analyze companies 24 months sales result to develop 5-years monthly projections by revenue and customer type.
- Reducing deployment cost by 25% by creating plan to merge related resources into one streamlined product.
- Developed Excel macro and standardized reporting templates, resulting in efficient data collection and reduction in turnaround time.

EDUCATION

Punjab Technical University, Punjab

Master of Science (M.Sc): Information Technology

Kumaun University

PGDCA: Computer Applications

Kumaun University

Bachelor of Commerce

CERTIFICATIONS

SAFe SCRUM Master

NTT - Nursery Teachers Training