

Jennifer James

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Professional Summary

- Extensive interpersonal communication skills and problem-solving abilities.
- Able to resolve customer complaints quickly.
- A candidate who combines commitment and a strong work ethic to maximize efficiency and success.
- Familiar handling and accurately counting money, as well as completing administrative duties.
- Studied Economics for banking exams.
- keen interest in contributing to Indian Economy.

Skills

- Strong communication
- Leadership and management abilities
- Good critical thinking, decision making and perception and a strong attention to small details.
- Usage of MS-Office.

Qualifications

B.A.: University of Allahabad - 65.5% (2016)

M.A.: Chaudhary Charan Singh University - 62.2% (2018)

P.G Diploma in Translation - IGNOU - 60%

Pursuing M.A. in Hindi