

CONTACT

POLLA SURESH

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35-141 PRAKASHNAGAR MIRYALAGUDA
NALGONDA TELANGANA 508207



OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

EXPERIENCE

31/08/2019 -
21/11/2020

- **ICICI BANK LTD**
Senior officer (SO)
Branch operations, teller, cheques clearing, funds transfer, maintenance bank records, solving customer queries, solving service requests..

CERTIFICATES

- Post Graduation Diploma in Banking and Operations (PGDBO)
- NISM- Member of ASSOCIATION OF MUTUAL FUNDS INDIA (AMFI)

EDUCATION

2017

- **SHANTINIKETAN DEGREE COLLEGE**
BCOM c.s
75%

2014

- **MATTUPALLY JUNIOR COLLEGE**
MEC
89.1%

2012

- **ST MARY'S HIGH SCHOOL**
10th
9.3

SKILLS

- TALLY
- MS Excel
- MS Office
- Bank operations

LANGUAGE

- Read - English , Telugu
- Written - English , Telugu

PERSONAL DETAILS

- Date of Birth : 21/03/1996
- Marital Status : Single
- Nationality : Indian
- Sex : Male

INTERPERSONAL SKILLS

- Leadership
- Team management
- Stress management
- Adaptability
- Critical thinking