

SONALI M. MEHENDALE

G1 Raja Bahadur Bansilal Mansion, 64B J.S.S Road, Opera house, Mumbai – 400004

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Date of Birth: - 11/05/1976

Customer service-oriented individual with experience in travel and tourism, and education. Possesses expertise in strategic partnership identification and development event planning and coordination. Highly motivated, target driven multi tasker with an ability to ensure client satisfaction

EXPERIENCE

SEVERAL TRAVEL AND TOURISM RELATED ROLES

COMPANY	ROLE	DATES
VEXPLORE TRAVEL MANAGEMENT PVT LTD	TRAVEL MANAGER	DECEMBER 2019- MARCH 2021
VINAYAK HOLIDAYS	INTERNATIONAL TOUR EXECUTIVE	MAY 2019- SEPTEMBER 2019
COX AND KINGS	STORE MANAGER	AUGUST 2018 – JANUARY 2019
ANJALI TOURS & TRAVEL	INTERNTIONAL TOUR CONSULTANT	SEPTEMBER 2015- DECEMBER 2017
HOLIDAY FRAMES	WORKING PARTNER	JULY 2015- SEPTEMBER 2015
KEY HOLIDAY MAKERS	WORKING PARTNER	

- Managed day to day store and staff activities
- Targeted revenue management by planning and designing custom made holiday packages for customers
- Managing client requirements and travel planning for varied demographics e.g. educational, business, leisure
- Leading walk-in and established client requirements
- End to end travel planning for large groups from visa to tour group management
- Handling airline flights, rental cars, resorts and hotel bookings as per customers' budget and needs
- Making reservation for travel on tailor-made travel software and maintaining electronic files
- Participating in MICE (Meetings, Incentives, Conferences, and Exhibitions) events

EDUCATION

**PODAR EDUCATION INSTITUTE.
JUNE 2007 – APRIL 2008**

- Teaching special need children
- Developing Curriculum books.

OTHER PROFESSIONAL EXPERIENCE

**EVENT MANAGEMENT
NOVEMBER 2014.**

- Managed a wedding event- including but not limited venue reconnaissance.
- Handling airline flights, rental cars, resorts and hotel bookings
- Travel planning for international guest.

**DECCAN DIESEL COMP MFG CO.
NOVEMBER 2001- MAY 2005.**

- Drafting letters & making salary slip
- Managing Daily Logistic.
- Managing Travel reservation.

**ZAP COMPUTERS
FACULTY- FREELANCER PROFESSIONAL
AUGUST 1999- JUNE 2001**

- Taught Web-designing, basic computer, internet browsing, and application usage.

PROFESSIONAL DEVELOPMENT AND CERTIFICATIONS

- Diploma Course in Aviation & Tourism Management- December 2013.
Training Certification for various countries like USA, South Africa, Australia, Thailand and many more.
- Certificate Course in Early Childhood and Learning Disability- June 2007.
- Web Designing- December 1998.



EDUCATION

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- Higher Secondary Education- October 2001

EXTRA CURRICULAR ACTIVITIES

- Volunteered at Prem Puri Ashram as a team leader for organizing Internal school event.