

DIVYA.V

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CAREER OBJECTIVE:

To use my skills and creativity to achieve high level of excellence in personal and professional skills and have to secure a responsible career opportunity to fully utilize my training by making a significant role contribution for the company success.

PROFILE SUMMARY:

- Ability to negotiate terms effectively with excellent communication skills to enhance strategic plan in an organization.
- Proficient to enhance my training for company development.

ACADEMIC QUALIFICATION:

QUALIFICATION	SCHOOL/COLLEGE	YEAR	PERCENTAGE (%)
MBA	KV Institute of management and information studies	Pursuing	
BE	Sri Ramakrishna engineering collage	2015-2019	70% (secured at 8 th semester)
HSSC	Chavara Vidya Bhavan Matriculation higher secondary school	2013-2015	80%
SSLC	Chavara Vidya Bhavan Matriculation higher secondary school	2013	93.5%

TECHNICAL SKILLS:

- Languages: C
- Web technology: HTML
- MS WORD
- MS EXCEL
- MS PRESENTATION
- TORA
- SPSS 16.0
- LUCI-CHART
ALGORITHM (“Correlation, logistic regression, chi-square test, ANOVA, ANCOVA, Linear Regression, Multiple Regression, Random forest, Decision tree, Discriminate, Chart and graph representation”)

HR AND COMMON CERTIFICATES:

- Diploma in Human Resource Management.
- Introduction to inclusive talent acquisition.
- Human resource management and effectiveness.

HR WORKSHOPS:

- Attended super specialty courses on the topics “Job Description, Sourcing the candidates, Training and Development, Employee relation, Boolean Search, Employee performance Tracking, KPA(key performance area), KPI(key performance Indicator),professional development skill”.
- Attended workshop on artificial intelligent and machine learning.
- Attended workshop on digital marketing and new trends.
- Attended a seminar of leadership speech with Ratan Tata

HR CASE-STUDY:

- Employee Turnover
- Performance Appraisal
- Organizational Design, Effectiveness, Change and Culture
- Case study on GE electrical
- IBM Sugar CRM case study analytics

AREA OF INTEREST:

- Recruitment and staffing
- Training and development
- Analytics in human resource

NATIONAL & INTERNATIONAL CONFERENCES:

- Attended the “**NATIONAL LEVEL WORKSHOP ON RECENT TRENDS IN INDUSTRIAL ROBOTICS**” conducted at karpagam Collage.
- Attended the “**NATIONAL CONFERENCE ON SIGNAL PROCESSING COMMUNICATION AND VLSI DESIGN NCSCV**” conducted at Anna university regional campus, Coimbatore .

SUMMER INTERSHIPS

- Have done a internship program at Barola technologies, Chennai.
- Done a summer training on AIMA BIZLAB business stimulation program

EXTRA CURRICULAR ACTIVITIES:

- Participated on the seminar on “ UNION BUDGET 2020- Overview and Analysis”.
- Participated on the guest lecture on “Employee Engagement to Employee Experience”
- Participated in Business and management "Best management squad" at Hindustan engineering college.
- Participated in management game “AD ZAP” at SNS collage.
- Participate in national level E- quiz on HR management at TERFs academy of arts and science collage.

VOLENTARY ACTIVITIES

- Participate in dengue awareness program conducted by rotary club of KVIM.
- Participate in world polio day eradication campaign conducted by rotary club of KVIM.

WEBINAR ATTENDED:

- MBA’s using technology as a competitive advantage by Dr. Kumar C
- Developing a positive mindset by Ms.Sanuja John
- Contingency plans during COVID time at the contact centre for customers by Mr.Sankar Narayanan
- HR training-Six thinking hats by M r. Subhash Nair Webinar on MS Excel Skills by Mr.Narappa Reddy
- Webinar on MS Powerpoint Skills by Mr.Narappa Reddy
- Leadership development program m e A course on leadership aspects for an MBA by D r. Kumar C
- Decision making and change management by Mr.Deenadhayal S

- Webinar on Lateral thinking
- Webinar on E -m ail etiquettes

PROJECTS:

- Undergone on mini project on solar mobile charger (mini project expo) at UG.
- Done project on FMEG (Foreign Market Entry Growth) Business Simulation game to understand business in all aspects.

PERSONAL DETAILS:

- **Father name:** Vivekanandhan.T
- **Mother name:** karthika.A
- **Gender:**Female
- **Nationality:** Indian
- **Address:** 32 A united Nagar G block ,SBI Post ,Coimbatore -641007.
- **Hobbies and Interest:** Reading books, Gardening and interested to here motivational speech.
- **Language known:** Tamil, English (Read, Speak Write).

DECLARATION FORM:

I declare that all the above information is correct to the best of my knowledge and belief.

PLACE:

DATE:

(DIVYA.V)