

CURRICULUM VITAE

GUDDU

RZ –B 136 PRATAP GARDEN
BINDAPUR UTTAM NAGAR
NEW DELHI-110059

Mobile : 9971746646

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CAREER OBJECTIVE

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

PROFESSIONAL EXPERIENCE

- ❖ **One year** work in **JRD ASSOCIATES** as an **Accountant**.

ACADEMIC / EDUCATIONAL QUALIFICATION

- ❖ Matriculation High School from **CBSE-CENTRAL BOARD OF SECONDARY EDUCATION**.
- ❖ Intermediate High School from **CBSE-CENTRAL BOARD OF SECONDARY EDUCATION**.
- ❖ Graduation Pursuing from **DU SOL (SCHOOL OF OPEN LEARNING)**.

PROFESSIONAL KNOWLEDGE

- ❖ Having knowledge of **BOOK KEEPING** and **ACCOUNTING**..
- ❖ Having knowledge of **GSTIN** return filing
- ❖ Having knowledge of **ITR** return filing.
- ❖ Having knowledge of **MSME, GSTIN, FOSCOS ,ITR REGISTRATIONS**.

PERSONAL INFORMATION

Father's Name : SHERAJ KHAN
Date of Birth : 09/12/2002.
Hobbies : Fencing,Taekwondo Listening Music, Reading Books etc.
Marital Status : Unmarried
Gender : Male
Language Known : Hindi, English,

DECLARATION

I hereby affirm the information given in their document is correct to the best of my knowledge.

(GUDDU)