

Curriculum Vitae

Name : Ms. Pratiksha Dattatray Mahangade.

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Career Objective: Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

Educational Qualification :

<u>Sr.No.</u>	<u>Degree</u>	<u>University</u>	<u>Marks%</u>	<u>Year of passing</u>
1	M.com	S.P.University Pune	75	2020-21
2	PAM.Course	RD's Inst. of Accounts & taxation	A	2018-19
3	B.com (BM)	Shivaji University Kolhapur	83.00	2017-18
4	HSC	Maharashtra State Board	81.77	2014-15
5	SSC	Maharashtra State Board	84.20	2012-13

Technical Skills & Knowledge Set :

- Course in computer concepts (CCC)
- Tally ERP 9
- English Typing
- GST (working , Payment)
- TDS, Income Tax (Payment)
- Course in Professional Accounting

Work Experience:

<u>Sr. No.</u>	<u>Name of the company</u>	<u>Date of start/end</u>	<u>Year of Experience</u>	<u>Designation</u>
1	Aroha Systems	Dec 2018 _ Mar 2020	1 ½ year	Jr. Accountant
2	Vikas Kulkarni & Associates	Oct 2020 to till date	-	Jr. Accountant audit assistant

Work Done @ work Place :

- Keep recording of day to day business activities in Tally (issuing Invoices, track purchase, BRS)
- Documentation of Import and Export
- Ledger closing and finalization
- Helping senior accountant in taxation

Personal Information :

Name: Ms. Pratiksha Mahangade.
Gender: Female
Marital Status: Single
Language's known: 1.Marathi
2. Hindi
3. English
Strength: Self-Motivated, Flexible, Adaptability

Date: -

Place: -

Pratiksha Mahangade.