

Vishranthini R

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Hardworking, trustworthy person with a constant quest for knowledge and technology. I enjoy teamwork and look forward to take challenging assignments. I have a helpful nature and pleasant disposition with a fondness for learning things and meeting new people.

Professional Experience:

Working as a Senior Catalog Associate (Retail Business Service- Defect Elimination Program) at Amazon, Chennai, from March 2017 to Present

- Contributing to ensure that the Amazon websites content is accurate and up to date
- Streamline or standardize the process by identifying simplification opportunities, investigating and helping resolve various problems that appear on the supply chain
- Populating and proposing content for the product catalogs on the Amazon websites, interacting and coordinating with vendors and manufacturers to help ensure a smooth data flow
- Participating in the identification and correction of catalog errors, investigating catalog related complaints
- Resolving problems that appear on the supply chain and help improve inventory health
- Helping associates in understanding the process improvement initiatives, handle the day-to-day volumes of the assigned tasks and ensuring that the quality standards are met
- Handled multiple projects and worked side-by-side with teams like FBA, Private brands, VCM, RO&I, and Retail teams on dive deep analysis, project implementations and process improvements while developing SOPs and finding root causes to remove roadblock. Improving team performance and VX throughout the year
- Training and mentoring other Associates
- Honored with several "First among equals" awards and a customer delight award for consistently meeting quality standards

Worked as an Accounts Receivable Analyst at Sutherland Healthcare Solutions, Chennai, from May 2015 to February 2017

- Served as a revenue cycle management analyst analyzing and ascertaining the causes of outstanding payments, keeping track of claims in billing system, performed administrative tasks associated with getting payment from insurance carrier for service rendered by the providers to patient
- Analyzing data and recognizing trends to implement processes that increase client's monthly revenue & ensured timely collection of payments
- Collaborating with accounting team and working towards streamlining account receivable process
- Detail-oriented, thorough, and vigilant to collect all necessary data without missing critical components & fixed the issues globally

- Maintained a 100% quality standard in performing Audits and analysis. Honored with the Emerging Leaders Award and was the best performer for the quarter

Skills:

- Possess quick decision making abilities & interpersonal skills
- Enthusiastic and goal driven team player who can motivate colleagues and contribute to shared objectives in efforts to accomplish departmental goals
- Quick learner having ability to meet sharp deadlines and work under extreme pressure
- Negotiation skills

Technical skills:

- Good knowledge on MS Office, Microsoft Excel, Microsoft word & Microsoft PowerPoint, SQL
- Proficient in Excel look ups, Pivot, Chart diagrams
- Specialization : Business/Systems Analysis

Co-curricular activities & achievements:

- Secured First Prize in paper presentation at INTREPID 2k14, a National Level Technical Symposium conducted by Francis Xavier Engineering College during August 2014
- Participated in PAPSPRO, a paper presentation competition at TROJAN 7DE, a National Level Technical Symposium organized by the Department Of Computer Science at Care College of Engineering
- Completed a certified course on fundamentals of Java programming and attended a basic session of Android workshop at ABACUS'13 conducted by Anna University, Chennai
- Attended a State Level Workshop on Rainwater Harvesting organized as a part of QUASQUICENTENNIAL(125TH)YEAR CELEBRATION of Department of Geology
- Worked as a committee member for organizing the Tech-fest PRUDENTIA-2k14 and was a part of NSS for 3 years in my college

Educational Details:

Course	Institution	Board/University	Year of completion	Aggregate
Bachelor of Techology	Saranthan College of Engineering, Trichy	Anna University,Chennai	2015	71%
XII	St.Joseph's A.I.G.Hr.School,Trichy	HSC	2011	84%
X	St.Joseph's A.I.G.Hr.School,Trichy	AISSLC	2009	91%

Personal Details:

Date of birth : 04.09.1993
Father's name : Mr. S K Rajaram

Gender	: Female
Languages known	: Tamil, English
Interest	: Playing badminton, Chess, Listening to music

Declaration

I, **VISHRANTHINI R**, do hereby confirm that the information given above is true to the best of my knowledge.

(Vishranthini R)