

RESUME



DHARMENDER KUMAR

D-765, D-Block

Jahangir Puri, Delhi-110033

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OBJECTIVE

"I am seeking for a platform where I utilize my skills studies & innovative ideas in the order to enhance knowledge & experience to getting success & position in my urge industry which I work confidently."

EDUCATIONAL QUALIFICATION

- ✎ Passed Secondary Examination (10th) U.P Board.
- ✎ Passed Senior Secondary Examination (12th) U.P. Board.
- ✎ Pursuing Graduation B.A. from Agra University.

OTHER QUALIFICATION

- ✎ Basic knowledge of Computer.
(MS-Office: MS Word, MS-Excel & Internet)
- ✎ DTP.

WORKING EXPERIENCE

- ✎ Presently working as an Account Assistant in Horiba India Pvt. Ltd. (MNC)
from March 2012 to Till Date.
- ✎ 2 years worked as a Sales Man in Bata Ltd.

PERSONAL DETAILS

Date of Birth	:	28/11/1991
Father's Name	:	Mr. Mukesh Kumar
Gender	:	Male
Nationality	:	Indian
Marital Status	:	Married
Religion	:	Hindu
Language Known	:	Hindi, English

DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief.

Date

Place

Signature