

Khalil ur Rehman Khan

E-mail: k22khan@gmail.com

Contact: 9322652424

Add: Santa Cruz (w).Mumbai.400054.

➤ Work Experience:

- Worked at **Urdu Times Daily Mumbai** as **Sub Editor (September 2012 to Jan 2016)**.
- Worked as **Sub Editor** at **Mumbai Urdu News Daily (May 2016 to September 2017)**.

Worked as **Copy Editor** at **Inquilab Urdu Daily, Mumbai (Aug 2018 to September 2021)**.

➤ JOB Profile:

- News making and editing, Translation (English, Hindi to Urdu), Feature writing, Reporting and also doing page setup in Urdu Inpage software.

➤ EDUCATIONAL QUALIFICATION

- **PG.Diploma in Mass Communication & Journalism** from **K.J.Somiya Management Studies, Mumbai**. in 2012
- **Graduate** from **Rizvi College of Arts, Science & Commerce, Bandra, Mumbai (Arts Faculty)** in 2011.

➤ TECHNICAL QUALIFICATION

- **Diploma in Multilingual DTP and Urdu software** from **Mumbai University**.
- Excellent experience with basic computer and Internet browsing.
- Microsoft Office Tools: MS Word/ Excel / PowerPoint.

➤ PERSONAL DETAILS

Languages Known	:	English, Hindi, Urdu and Marathi.
Date of Birth	:	22 Dec. 1987.
Gender	:	Male
Status	:	Married
Nationality	:	Indian.
Hobbies	:	Reading, Writing, Sports.

Khalil ur Rehman Khan