

CURRICULUM VITAE



MOIDEEN SABIR P A

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Address for Communication

S/o Aboobacker
Ajmeer Manzil, Pookatta
P O Kodyamma, Kumbala,
Kasaragod, Kerala, India.
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Mobile: +91-9895793536

Personal Data

Date of Birth : 02/06/1999
Sex : Male
Nationality : Indian
Marital status : Single

Passport Details

Passport No : T2009744
Date of Expiry : 13-03-2029

Linguistics skill

English, Malayalam, Tamil,
Arabic.

CAREER OBJECTIVE

To seek a responsible and challenging position within a reputed organization on the field of **Accounts**& Administration and invest all my professional skills, qualifications and experience to the optimum level to facilitate continued career growth and to produce best results for the Organization.

EDUCATION QUALIFICATION

- ❖ **Bachelor of Commerce (B.com)** from Kannur University. 2017-2020 (52%)
- ❖ **Higher Secondary in Commerce** of Kerala state Board. 2017 (72%)
- ❖ **SSLC** in Government of Kerala 2015 (62%)

PROFESSIONAL QUALIFICATION

- Diploma in Computer Application
- Ace Certified (Indian & Foreign Accounting)
- Typing in English
- Typing in Malayalam

WORK EXPERIENCE

Organization : **ATT ACCOUNTS CONTRACTORS**
Position Held : **Accountant**
Place : Kumbala
Duration : **1 Year**
Organization : **FAMILY SUPERMARKET**
Position Held : **Accountant**
Place : Kodiyamma
Duration : **1 Year**

PERSONAL SKILLS

- Ability to work in a group, as well as individually.
- Excellent organizational skills and ability to prioritize workload.
- Target oriented
- Easily get involve with the new people.
- Can manage multiple tasks.
- Quick learner.

TECHNICAL, PROFESSIONAL & PC SKILLS

- Excellent Knowledge in **Tally , Peachtree , QuickBooks and Tradeasy** Through in **MS Office & Internet**
- **English Typing**

DECLARATION

In the view of the above, I expect that my qualifications and experience to meet your expectations. In the event of my selection, I assure you that I will carry out all responsibilities assigned to me with complete sincerity.

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