

GURUGNANASINGH V

Personal info

Address

145/67 , 4th Street, kamaraj Nagar, avadi, Chennai – 600071.

Email

guru3gs@gmail.com

LinkedIn:

<https://www.linkedin.com/in/guru-gs-8a545518b>

Contact No

Mobile # : 9176990278

AREAS OF EXPERTISE

- ☐ Lead generation
- ☐ List building
- ☐ Contact research
- ☐ Team management
- ☐ Operations Management
- ☐ Manual Audit
- ☐ Customer relationship management
- ☐ Risk management
- ☐ Project leading

Technical skill

- ☐ Proficiency in MS office
- ☐ Basic of Html
- ☐ Advanced Excel (VLOOKUP, PIVOT TABLE)
- ☐ Sales force
- ☐ CRM application

Career Objectives:

To contribute as a team member in a lively work environment focused on promoting business growth by providing better work and service.

Experience:

- Research Analyst with 1 year and 2 months of experience. Willing to transcend my abilities and potential into assertive performance and to further tone my skills to progress in a leading organization. Results – driven, resourceful problem solver with proven track record of growth
- Currently I am Working as Executive in CMA CGM GBS PVT LTD Booking is the process of arranging with a carrier for reservation of freight space or vessel. It includes agreement on terms and conditions of carriage. Issuance of booking number confirms that booking is complete.

Career Gist:

- MERIT GROUP.
Entry Level Research Analyst (Jan 2019 – Dec 2019)
Research Analyst (Jan 2020 – April 2020)
- CMA CGM GBS INDIA PVT LTD.
Customer Care Executive (August 2020 – Till Date)

Market Research:

- Lead Generation, Contact Research, Shipping Research, Email Research & Formatting, Market.
- Container and vessel tracking.
- Shipment booking and tracking.
- Transshipment tracking and checking.
- Documentation.
- Research, List Building.
- Familiar with some databases like, LinkedIn, Hoovers, Bloomberg, Reuters etc.
- Perform extensive primary and secondary research to build a detailed understanding of the target market, industry, company or opportunity
- Search the internet search engines and databases for the required information
- Keep abreast with the latest tools and applications on the internet and use them to optimize search

Achievements

- 📌 Diligence and regularity award
- 📌 Get certification of FR. Felix mathematical exhibition.
- 📌 Best volunteer award (community service)
- 📌 Consisting performer award

Project Done

TOPIC:

Shipment Route Checking.

- 📌 Transshipment voyage checking by using excel logical function formulas.

TOPIC:

Web Scraping.

- 📌 Communicate with the clients to understand their requirements
Extract the date from specific website as per client requirement by using google web scraper extension.

Strengths

- 📌 Positive approach
- 📌 Quick learner
- 📌 Self-motivated
- 📌 Punctuality
- 📌 Ability accept challenge.

- Highly experienced in Web Analyst and Data analytics.
- Responsible for Final Output file Quality and reports to ensure the client requirement

Customer Care:

- Creation of bill of lading for USA and BRAZIL booking process by following a standard.
- Reservation Of Freight Space Or Vessel.
- Rating & invoicing with specifications to customer and country regulations.
- Procedure with customer and country exceptions. To Handling the Customers day to day queries.
- Attending customer queries with suitable & proper feed-back.
- Invoicing for Foreign shipment with payment at any location.
- Active communication with internal departments & customers regarding work process
- Payment Terms: Prepaid, Collect, Prepaid Cross, Collect Cross.
- Handling Refer and hazardous booking & well knowledge in OFAC country regulation.
- Handling Charges Part & Payment Location Planning.
- Release the booking confirmation to Customers.
- Manual and automation auditing.
- Creation of daily and monthly quality report.

Education:

2015-2018 Bachelor Of Science In Mathematics | GPA: 7.45

Loyola College, Chennai

2013-2015 HSC | GPA: 58%

R.C.M Higher Secondary School, Chennai

2012-2013 SSLC | GPA:78%

R.C.M Higher Secondary School, Chennai

Bio-Data

NAME : V.GURUGNANASINGH.
FATHER'S NAME : Mr. S.VISUVASANATHAN.
MOTHER'S NAME : Mrs. V.VINNARASAI.
DATE OF BIRTH : 03-09-1997
RESIDENTIAL ADDRESS : 145/67, 4th street, kamaraj Nagar,
avadi, Chennai – 600071.
HOBBIES : Learning new things and solving sums. .
GENDER : Male.
NATIONALITY : Indian.
MARTIAL STATUS : unmarried.
LANGUAGES KNOWN : English , Tamil.

Declaration:

I hereby declare that the details furnished above are true to the best of my knowledge and belief.

Place: Chennai

Date:

With Regards,

(GURUGNANASINGH V)