

# RESUME

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**Jay M Mangtani**

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Near Paras Society,  
WARASIA,  
VADODARA 390006,  
GUJARAT

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## CAREER OBJECTIVE

To obtain appreciated position to acquire the first hand feel of corporate work environment where I can learn new knowledge, skills and technical abilities for achievement of organizational goals.

## EDUCATIONAL QUALIFICATIONS

| YEAR       | EDUCATIONAL QUALIFICATION                                                       |
|------------|---------------------------------------------------------------------------------|
| April 2020 | B.com Graduate by securing 67.8%<br>The Maharaja Sayajirao University of Baroda |
| March 2017 | H.S.C by securing 64.8%<br>Hari Shewa I.B High School Vadodara                  |
| March 2015 | S.S.C by securing 64.8%<br>Vidhya Mandir Vidhyalaya Vadodara                    |

## CURRICULUM ACTIVITIES

- Fundamental of Computer and internet (Basic)
- Tally.ERP9 with GST

## SKILLS

- Effective communication skills
- Efficient knowledge of all the computer
- Marketing skills
- Convincing skills
- Ability to deal with people

## WORK EXPERIENCE

- I have worked in GUGGI FASHION as SALES PERSON for 2 years and 7 months.
- I have worked in MED MANOR ORGANICS PVT LTD. as MEDICAL REPRESENTATIVE for 8 months.

## HOBBIES

- Dancing
- Travelling

## PERSONAL INFORMATION

Name : Jay Mahesh kumar Mangtani  
Father's Name : Mahesh kumar Mohandas Mangtani  
Date of Birth : 6<sup>th</sup> October 1999  
Sex : Male  
Nationality : Indian.

**Languages Known** (mother tongue underlined)

Read, Write and Speak: Sindhi, English, Hindi, Gujarati.

## DECLARATION

I certify that above given information is correct and complete to the best of my knowledge & believe and nothing has been concealed.

Place: Vadodara

**JAY .M. MANGTANI**