



# PRADIP KUMAR RAY

## MANAGER (STORE)

I'm a working as a store manager with over 27 years of experience working in the leading company in the industry, providing valuable expertise to the businesses.

### EDUCATIONAL QUALIFICATION

- Graduated with Bachelor of Commerce
- Store, Purchase, Inventory Materials Management from IIMM, Kolkata



629 092 6345



I/17 Baishnabghata Patuli Township, Kolkata - 700094



pradipkumar.ray2014@gmail.com  
raypk2013@gmail.com

### AREAS OF EXPERTISE

I've worked with various types of projects and have mastered working in the integrated environment of Store, Purchase & Accounts. Exposure of Computer related to stores works on FoxPro 2.6., SAP, Fervision and ERP system

## EXPERIENCE

### M/S RAHEE INFRATECH LIMITED

COMMERCIAL MANAGER (STORE) | JAN 2020 - PRESENT

Presently working as a Commercial Manager with Rahee Group Limited, Gujrat in Indian Railways Project. Company Profile: Rahee group is a leading integrated railroad company based in India, operating in the field of Rail Tracks and Bridges for over sixty years. Established in 1948, the group specializes in Construction of Bridges, Track Installations, Flash Butt Welding of Rails, Turnout Systems, Fastening Systems, other Permanent Way Products and Bridge Products.

### M/S AHLUWALIA CONTRACTS (INDIA) LIMITED

MANAGER (STORE) | JUN 2018 - DEC 2019

Company Profile: M/s Ahluwalia Contracts (India) Limited is one of the top 3 leading construction company in India having core competence in building construction. Today it is the only organization in the industry with ISO: 2004, OHSAS:1800:1999 & ISO 9001:2000.

### M/S J KUMAR INFRAPROJECT LTD

ASSTT. MANAGER (STORE) | JAN 2014 - JUN 2018

Worked as an Asstt. Manager (Store) with M/s J Kumar Infraproject Ltd, Mumbai on Mumbai MMRC elevated metro Project and in DMRC Project underground, Phase III, New Delhi from Jan'14 to Jun'18. Total project cost Rs 1200 cores.

Company Profile: M/s J Kumar Infraproject Ltd is one of the upcoming construction company in India having core competence in Road, Bridge, Flyover, Tunnel and as well as Metro Project construction.

## **M/S PANSARI DEVELOPER LTD (Purti)**

ASSTT. MANAGER (STORE) | FEB 2011 – DEC 2013

Previously worked as an Asstt. Manager (Store) with M/s Pansari Developer Ltd (Purti), Kolkata from Feb'11 to Dec'13.

Company Profile: M/s Pansari Developer Ltd is one of the upcoming construction company in Bengal having core competence in building construction

## **M/S AHLUWALIA CONTRACTS (INDIA) LIMITED**

ASSTT. MANAGER (STORE)| AUG 2004 – JAN 2011

Company Profile: M/s Ahluwalia Contracts (India) Limited is one of the top 3 leading construction company in India having core competence in building construction. Today it is the only organization in the industry with ISO:2004, OHSAS:1800:1999 & ISO 9001:2000.

Project Brief: The Chatterjee Group (IT Sector), Mani Square (2B+G+8), South City Residential Project (B+G+35), Forum Court Yard (B+G+8) with car parking & Rameswaran Mansion (B+G+19) & Vedanta Aluminum Smelter Project, Jharsuguda.

## **M/S OSWAL CHEMICALS & FERTILIZERS LTD**

SR. OFFICER (STORE), STORE -IN – CHARGE | DEC 1998 – JUL 2004

Worked as a Sr. Officer (Store), Store -in – Charge from Dec'98 to Jul'04 with M/s Oswal Chemicals & Fertilizers Ltd, in the World's Largest DAP Fertilizer Plant, at Paradeep, Orissa which has turnover of around 1200 cores. Handling the entire Stores operation independently with the manpower of 45 personnel directly reporting to me. The plant depends on the inventory control. Identifying the critical spares and Raising indents for the parts is a part of responsibility.

Brief highlight of the Responsibilities at Paradeep (Odisha).

1. Receipt and issue of all materials.
2. Maintaining of Inventory (Stock).
3. Controlling of Indents.
4. Co-ordination with the Purchase Department.
5. Maintenance of Books of Account.
6. Preparation and submission of Quarterly, Half yearly & Annually Inventory Statement & get them Audited by internal & Statutory Auditors

## **M/S OSWAL CHEMICALS & FERTILIZERS LTD**

STORE OFFICER | DEC 1992 – NOV 1998

Setup of UREA plant of Rs.700 Cores Project at Shahjahaanpur U. P. producing 2250 tpd urea & 1350 tpd Ammonia. World's largest DAP plant with an Annual turnover of 1200 Cores and a setup cost of Rs.2200 Cores with a production of 3 x 3500 tpd DAP, 2 x 3500 tpd SAP & 2750 tpd PAP.

Responsibility:

1. Handling above 5000 items covering Pump Equipments & Spares
2. Checking Receipt Material with Challan /Invoice.
3. Checking & allotting item codes of receipt materials.
4. Checking MIR & SRV.
5. Maintains Inventory Control – Maximum, Minimum, & Re – order Level Fixation & Indent Raising
6. Periodic Stock Verification.
7. Valuation of Inventory.

# M/S OSWAL CHEMICALS & FERTILIZERS LTD

STORE ASSTT | APR 1990 – NOV 1992

M/s Oswal Chemicals & Fertilizers Ltd, Rishra W. B (LDPE) working as a Store Asstt from Apr'90 to Nov'92

## Responsibility:

1. Handling above 2000 nos of General items
2. Checking Receipts Materials with Challan / Invoice.
3. Checking of Item Codification of Receipts Materials.
4. Checking MIR & SRV.
5. Ledger Posting & Bin Card updating.
6. Periodic Stock Verification
7. Keeping track of Issues made to in house Department. Contractor's Free & Chargeable types both.

## ACHIEVEMENT

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1. Implementation of Fool Proof System of Stores Management with Bin Card Stock Ledger, Computer Stock, Bin & Physical Stock in both Shahjahnpur and Paradeep.
2. Ensuring that the stock does not exceed the maximum level nor go below the minimum level at any time.
3. Carrying out a regular review of the items of Stores in-hand for locating slow moving and non-moving items.
4. Allotting and supervising the duties of different members of staff.
5. Conducting ABC analysis for Inventory Control.
6. To make continuous availability of materials, so that, there may be flow of materials for production.
7. To maintain requisite quality of materials to avoid locking up of working Capital and to minimize risk of surplus and obsolete store.

## PERSONAL PROFILE:

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|-----------------|---------------------------------------------------|
| Nationality     | : Indian                                          |
| Father's Name   | : Late Kartick Chandra Ray                        |
| Religion        | : Hindu                                           |
| Sex             | : Male                                            |
| Marital Status  | : Married                                         |
| Computer Skill  | : Excel, Words, MS Office, FoxPro 2.6, ERP System |
| Languages Known | : English , Hindi , Oriya & Bengali               |
| Hobbies         | : Reading Books                                   |
| Sports          | : Cricket & Football                              |

Date : September 2021

Place : Kolkata

**PRADIP KUMAR RAY**