

G.Bakkiya
Lakshmi,No:41,Bar
athiNagar,
Urappakkam.
Chengalpet603210.

MobileNumber:9790146584
G-mail:bakkiyag1994@gmail.com

OBJECTIVE:

Obtaining a challenging position in banking sector that will enable me to deploy my strong organizational skills, teamwork and ability to achieve organizational goals where I can utilize my Professional experience , Job knowledge , Academic Knowledge, Communication Skills and Technical skills for the development of the Organization.

EXPERIENCE:

Organization: Axis Bank Ltd,
Designation: Officer, Liability Sales,
Working period: June-2018 to October-2021.

Organization: Young Brand Apparel Pvt.
LTD
Designation: Data Entry Operator, **Working period:** May-2015 to June-2018.

Job Roles and Responsibilities:

- Account Opening Operations, Account Sourcing, Asset and Liability Products Management.
- Account Onboarding and Activation Process On-Time without Rejections.
- Maintaining good relationship with customers and acquiring good amount of CASA at year end.
- Usage of product knowledge for successful sale closure. Cross-selling products and improving stickiness with customers.

Products and Customer Handled:

- New Account Opening (SA/CA)
- Insurance products
- Loan Products
- HNI, HHC Customers

ACADEMICPROFILE:

COUSRE OFSTUD Y	YEAR OFCOMPLE TION	BOARD/UNIVERSITY	MAINS UBJEC T	AGGREGATE
BCA	2012- 2015	ThiruvalluvarUniversit y	Compute rApplicati on	87%
12th	2011- 2012	StateBoard	Biology &Math s	74%
10th	2009- 2010	CentralBoard	All	60%

**SKILL
S:**

- MSOffice,
- TypewritinginEnglish.[Junior],
- Goodoral&writtencommunicationskills,
- GoodunderstandingandProblemsolvingabilityaremainstrengths,
- Willingtolearnnewtechnologies,

PERSONALPROFILE:

Name : G.BakkiyaLakshmi

Father'sName :E. Ganesan

DateOfBirth. :04.10.1994

Gender : Female

MaritalStatus :Married

Religion :Hindu

Nationality : Indian

LanguageKnown:Tamil,Englis

h

DECLARATION:

Iherebydeclarethatalltheaboveinformationiscorrecttothebestofknowledgeandbelief.

Date:

Thanks&Regards

Place:

(G.BakkiyaLakshmi)