

Yamini Puri
Mobile: 9818011051
Yaminipuri27@gmail.com



Applying for the POST of PRT

Career Objective

Looking for an opportunity to secure the position of a Teacher where I can employ all my skills for the benefit of the school.

Key Skills

- Excellent communication skill with fluency in spoken English.
- Exceptional command over comprehension.
- Strong knowledge of utilizing all the modern teaching aids.
- Ability to handle children of different age groups.
- Expertise in using new teaching methodology to explain difficult topics.
- Effectively able to plan classroom lectures and prepare learning assessments in advance.
- Ability to solve student doubts and queries.
- Ability to maintain classroom discipline and treat each student equally by showing no partiality towards any particular child.
- Exceptional teaching skills that ensure students grasp the concepts easily.
- Ability to understand and deliver student needs aptly.
- Proficient in using computer and the internet.

Professional Experience

2018 to present: PRT (Mother Teacher, Grade II)/ K.R. Mangalam World School, Vaishali.

- Responsible for ensuring that all students fully comprehended the taught curriculum, provided support to students who required extra guidance, provided extra knowledge to exceptional students.

- Assess and look after 30 student's progress throughout the term and work closely with other staff efficiently.
- Adopted distinctive teaching methodologies, documented all lessons, prepared detailed lesson plans with full of activities.
- Prepared the students for the Annual Day Presentations, Class Assemblies, Inter- School Competitions and ISA Projects.

Strengths

- Enthusiastic, creative and hardworking.
- Possess Positive attitude.
- Responsible towards work.
- Self-motivated and directed.

Academic Qualification

Qualification	Board / University	Year	Percentage / Division
B.Ed.	Amity University	2018	First Division with 61%
B.A. (Eng Hons)	Delhi University	2016	Second Division with 59%
12 th	Geeta Bal Bharti Senior Secondary School	2013	78%
10 th	Geeta Bal Bharti Senior Secondary School	2011	81%

Additional Qualification

- Communication skills course from Amity University during B. Ed.
- Behavioral science course from Amity University during B. Ed.
- Basic computer education from Vivekananda Institute for computer education.

Certifications

- Certificate on successfully completing “Basic Computer Course from Vivekananda Institute for Computer Education.
- Certificate of participating in conference on “Significance of legal awareness for Teachers“.
- Certificate of participating in National Seminar on “Bharat ke Jiwan, Sahitya v Kala mein Ramkatha”
- Certificate of participating in workshop on ‘Self Defense’.
- Certificate of participating in “Military Training Camp, at Manesar for 5 days.
- Certificate of successfully completing workshop on ‘Jolly Phonics and Grammar’.
- Certificate of successfully completing Workshop on ‘Creating Emotionally Safe Learning Environment’.
- Certificate of successfully attending Workshop on ‘Teaching Mathematics through Manipulative’.
- Certificate of successfully attending Workshop on ‘Story Telling and Theatre in Education’.

Internship

- Worked as secondary teacher in “Army Public School” for 15 days.
- Worked as primary teacher in “Challera, Govt. School” for 15 days.
- Worked as secondary teacher in “Sant Yuvraj Inter College, Noida for 3 months.
- Worked as language teacher in “Bhai Matidasji charitable society (NGO) for 1.5 months.

Responsibilities

- Teaching all subjects to Pre-Primary & Primary students.
- Applying innovative & interactive methods to make learning fun.
- Prepare question papers and correcting answer sheets.
- Initiate in organizing Quiz and workshops in collaboration with students.
- Prepare ICT based lesson plans for all subjects.

Notable Achievements

- Passed CTET Primary Stage (Class I-V) with 69.33%
- Best Teacher award during internship in NGO.
- Winner of Inter-university Quiz competition.
- Winner of inter-school table tennis competition.
- Achieved various certificates in school for music, dance and drama competitions.

Hobbies

- Trekking and hiking
- Photography
- Travelling and exploring new places