



PANDIARAJAN.N

4/26 B PLOT NO.103 3RD MAIN ROAD ROYALA NAGAR RAMAPURAM CHENNAI 600 089

+91 95516 33623 / Pandiaraj102@gmail.com

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE [4.5 YEARS]

DECEMBER 2018 – PRESENT

OPERATION EXECUTIVE, NAMMA POLICY [2 YEARS 9 MONTHS]

- ▶ Develop strategic operations goals with manager to achieve target.
- ▶ Monitor and achieve organization target from time to time.
- ▶ Evaluate all aspects of month-on-month business performance.
- ▶ Monitor operational performance of marketing team and external service providers.
- ▶ Provide complete training for the freshers.
- ▶ Monitor performance metrics of my team.
- ▶ Analyze customer requirement and suggest a better insurance plan.
- ▶ Maintain complete customer satisfaction.
- ▶ Responsible for vehicle insurance discount approval for the customer needs.

SEPTEMBER 2017 – SEPTEMBER 2018

APPRENTICE TRAINEE, RENUALT NISSAN AUTOMOTIVE INDIA PRIVATE LIMITED [1 YEAR]

- ▶ Worked in different functional area on trim and chassis department.
- ▶ Get trained on engine department to align for better performance.
- ▶ Get the experience of painting outer car parts.

DECEMBER 2016 – AUGUST 2017

SERVICE ADVISOR, SRI BALAJI MOTORS [8 MONTHS]

- ▶ Greet customers and explain the service needs for their requirement.
- ▶ Translate customer-reported problems to actionable work orders for technicians to complete.

EDUCATION

2016

B.E MECHANICAL, JAWAHAR ENGINEERING COLLEGE, CHENNAI

60.37%

2012

HSC, IDEAL MATRICULATION HIGHER SECONDARY SCHOOL, ERODE

70%

2010

SSLC, VELLAMAL MATRICULATION HIGHER SECONDARY SCHOOL, CHENNAI

80%

PERSONAL DETAILS

Gender	:	Male
Father's Name	:	Nagarajan
Date of Birth	:	23-Feb-1995
Nationality	:	Indian
Languages Known	:	English, Tamil

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date :

Place :

Pandiarajan.N