

CURRICULAM VITAE



ASHA SINGH

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SUMMARY

A Quality Assurance In-charge with more than **seven years** of experience with great attention to detail and a commitment to developing and implementing continuous improvement and QMS initiatives through the collection and analysis of data and converting it into actionable information. A proven track record for building and leading world-class quality product development to support revenue Growth.

EDUCATIONAL QUALIFICATIONS

Sno	Qualification	School/Institution	Marks	Year Of Passing
1	MATRICULATION	GULMOHUR HIGH SCHOOL(I.C.S.E. Board)	77.84%	2009
2	DIPLOMA IN MECHANICAL ENGG	GOVERNMENT WOMENS POLYTECHNIC,JAMSHEDPUR	81%	2013(Dec)
3	BACHELOR OF TECHNOLOGY	INSTITUTE OF ENGINEERS	82% IN SEC A	STILL CONT.

PROFESSIONAL QUALIFICATIONS

- ❖ IATF16949:2016 qualified internal auditor
- ❖ Six sigma yellow belt certified
- ❖ Short term AutoCAD course from IDTR(Indo Danish Tool Room
- ❖ One month vocational training attended in TATA MOTORS LTD. JAMSHEDPUR from 01.01.2013 to 01.02.2013 (PROJECT :- Time calculation through MOST for following products – GEARBOX 60 GC FRONT , REAR AND CLUTCH HOUSING)
- ❖ 2 Days training from Tata Motors Ltd in World class supplier Quality

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EXPERIENCE

1. TVS BRAKES INDIA PRIVATE LIMITED

Feb 19- till date

Departmental Role:- Unit Receiving Inspection In charge and Site QMS coordinator

- Ensuring that the products meet quality and reliability requirements before they were released to internal consumers
- Involved in cross-functional team (including marketing, finances, design, supply, manufacturing, warranty, etc.) in new product (NPI/NPD) process
- Responsible for auditing and maintaining internal QMS standard and coordinating the same during second and third party audits
- Involved in failure investigations, conduct necessary analysis and perform corrective action for customer-related failures
- Providing training to existing and new employees/trainees regarding organizational knowledge and QMS
- Managing supplier's issues and resolving the same effectively.
- Management of IATF documents and verifying establishment of system across all departments

2. ZENITH FORGE PRIVATE LIMITED

April-18 to Feb 19

Departmental Role:- Senior Officer-Quality System

3. CYPRESS AUTO PRIVATE LIMITED

June-16 to March 18

Departmental Role:- Quality In-Charge

4. YOUTH INDIA PRIVATE LIMITED

Jan-14 to June-16

Departmental Role:- Quality In-Charge

PERSONAL QUALITIES

- Leadership and team work management
- Can work under pressure
- Good communication skills.
- Disciplined and honest.
- Creativity/Innovation: Develop new and unique ways to improve the finances of the organization and to create new opportunities
- Behave Ethically: Understand ethical behaviour and business practices and ensure own behaviour And the behaviour of others are consistent with these standards and aligns with the values of the Organization.
- Build Relationships: Establish and maintain positive working relationships with others, both internally and externally, to achieve the goals of the organization.

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PERSONAL DETAILS

- ❖ Fathers name:- [Kishore Kumar Singh](#)
- ❖ Date of Birth :- [08.09.1993](#)
- ❖ Marital Status:- [Unmarried](#)
- ❖ Languages Known:- [English and Hindi](#)
- ❖ Domicile :- [Jamshedpur, Jharkhand](#)
- ❖ Address :- [K2-36, Ring Road, Telco Colony, Jamshedpur 831004](#)

DECLARATION

I hereby declare that all the information stated by me regarding my experiences, qualification or achievements are true and can be verified by any concerned customer or any other person. If any variation found, then my candidature can be cancelled.

Date :- 24.09.2021

Asha Singh