



RESHMA GIRI

Ramitay, Sonada, Darjeeling
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CAREER OBJECTIVE

• To serve an organization where I can contribute towards its objective while adding values through my skills and knowledge for mutual growth and development in becoming a successful management professional. I am self-motivated, keen learner, good communicator and have the ability to adjust in any environment.

EXPERIENCE

- **Work as a intern in Torrent Pharmaceutical Ltd, Sikkim** 05/08/19 - 05/08/20
Trainee in Documentation
Handle all documentation work of Engineering and engaged in document related work of LTPCC.
- **Teesta low damp IV, Kalijhora** -
Trainee engineer
- **Siliguri, NIP** -
Trainee

EDUCATION

- **Siliguri Institute of technology**
Bachelor in Technology
7.0 CGPA
2019
- **Darjeeling Polytechnic Institute**
Diploma in Electrical Engineering
7.2 CGPA
2016
- **Holy Cross girls high secondary Education .**
West Bengal Board of Secondary Education
69%
2011

TECHNICAL SKILLS

- SAP
- Basic Computer knowledge
- Electrical Autocadd

PROJECTS

- **Mini house wiring project** *15 days*
Made a mini house wiring project with team members,

- **Vacuum cleaner** *6 days*
Made a vacuum cleaner by modifying a hair dryer .

- **Audrino based led lightining system**

- **NJP,Siliguri.**

Work as a trainee

COMPETENCE /SKILLS

- • Good communication skill •Ability to work effectively with team members • Ability to learn quickly and transfer knowledge appropriately • Ability to multi-task and maintain focus • Ability to adjust quickly in working environment.

PERSONAL PROFILE

- **Date of Birth** : 22/11/1994
- **Marital Status** : Single
- : Nepali,English,Hindi
- **Hobby** : Seeing technical videos Making mini hardware projects. Singing Drawing.
- **Mothers Name** : Binita Giri
- **Fathers Name** : Madan Kumar Giri
- **Nationality** : Indian
- **Know language** : English,Nepali,Hindi

DECLARATION

I nearby affirm that the above information is true to the best of my knowledge and belief . I shall be willing to furnish any other information that you may require for the purpose.

