

RESUME

NALLA SURESH
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Career Objective:

To be professional with progressive organization that gives me scope to update my knowledge and skills accordance with latest technologies and a part of team that dynamically makes towards growth of organization and gain satisfaction there off.

Work Experience:

- Present I am Joined as Jr Asst working in NBFC Company named **Manappuram** Finance Limited Desai pet branch warangal since 12 Feb 2021.
- I have worked in **Amazon** Pay UPI worked as a Sales Team Leader 08 Oct 2019 up to 06 July 2020 at Warangal.
- I have worked in **Bharath** Pay UPI Worked as a Sales Senior associate 06 Feb 2018 up to 02 July 2019 at Warangal

Roles & Responsibilities:

- Explain gold loan schemes to the Customer.(Interest rate and duration of various scheme of Life Insurance.)
- Gold Appraising experience for 09 months.
- Explain the UPI Payments and its Benefits.
- Explain the Digitalized Payments and Benefits to the customers.
- Verify the KYC Proof submitted by the customer with original.
- Maintain good Customer relations and rendering good customer service..
- Preparing of Daily and Monthly reports.

Knowledge of Management:

- Ability to deal with people diplomatically.
- Willingness to learn and team facilitator and having good motivating skills.
- Having good communication skills and good negotiation skill

Personal Strength:

- Ability to work under pressure under minimum supervision.
- Strong and resilient character with a drive for success.
- Ability to grasp work process quickly and identify areas that require improvement.
- A strong sense of responsibility and always eager to learn.
- A good leadership and team spirit quality.

Educational Qualification:

- M.B.A with 62% in Balaji Institute of Management Science Affiliated to Jawaharlala Nehru Technological University in 2021.
- B.S.c.(Electronics) From Arts and Science College with 60 % in 2016.
- Intermediate (M.P.C) From Kakatiya Jr College with 68 %.in 2013
- S.S.C From Jagruthi High School with 71% in 2011.

Technical Skills:

Operating Systems : Windows XP, professional 98.
Skills : Ms – Office, Internet Concept's Like (Email,Browsing etc),
Graphic Designer Video Editor.

Personal Profile:

Name	Nalla Suresh
Father's Name	Ravi
Date of birth	16 Aril 1996
Marital status	Unmarried.
Nationality	Indian.
Languages Known	English, Hindi and Telugu
Hobbies	Listening to music.

Declaration:

I here declare that all the statements of this resume are true and correct to the best of my knowledge and belief.

Place:

Your's sincerely,

Date

Nalla Suresh