



BERNI JOSE

PERSONAL DETAILS

Date of Birth : 30/08/1996
Father's Name : Joseph John
Sex : Male
Marital Status : Single
Nationality : Indian
Languages known : English
Hindi ,
Malayalam

Address: Urumbil (h)
Poovarany P.O.
Paika
Kottayam district
Kerala
Pin : 686577

CONTACT DETAILS

Phone Number:
+918156814306
Email Id :
berniejohnsonjose@gmail.com

OBJECTIVE

I am seeking a competitive and challenging environment where I can serve your organization and establish a career for myself.

EDUCATIONAL QUALIFICATION

Masters of Human Resource Management

Mar Augusthinose college Ramapuram
MG university 2017 - 2019

B Com Co-operation

St Georges college Aruvithura
MG university 2014 - 2017

Plus two

Govt HSS panamattom
2014

SSLC

St Joseph HS Vilakkumadom
2012

WORK EXPERIENCE

MUTHOOT FINCORP LTD

Customer service executive

Feb 2020 to Jan 2021

- Managing branch operations
- Maintained good customer relations
- Helped in resolving client queries
- Preparation of cash book
- Managing financial transactions
- Good at achieving monthly targets

SOFTWARE KNOWLEDGE

- MS office
- Excel
- PowerPoint

PROJECT DETAILS

Project Topic : EMPLOYEE COMMITMENT
Duroflex Alappuzha

STRENGTH

- Hardworking
- Leadership ability
- Willingness to learn
- Individual work and team work
- Co-ordination

REFERENCE

Jose Alexander (Professor)
St. George's college Aruvithura mob : 9645110500

Binu George (professor)
Mar, Augusthinose College Ramapuram mob: 9495188823

HOBBIES

- Football
- Travelling
- Photography

DECLARATION

I, Berni Jose, here by affirm that the information provided afore is accurate and valid, to the best of my knowledge, belief and and I hold myself responsible for the correctness of the content, mentioned here in.