



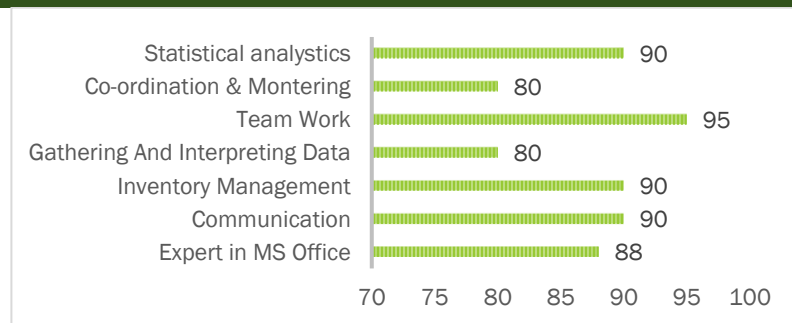
BALA KRISHNAN

PROFILE

Bala Krishnan S/O Muni Krishnan .M

I am from Chennai and I able to work , relocate any states in India and any countries. Currently working as a trainee in DP WORLD Chennai Container Terminal Pvt Ltd Port Operations for more than 1 year in NTT (Non- Traffic Transshipment) Operations Department. This is statistics Analytical Department and I also concentrate little on finance. Here we should make a monthly reports of terminal handled containers and unit / teus, statistical analysis of monthly and weekly performance (GCR,GSR,BP). Concentrate in increasing productivity through coordinating with planners. Also monitoring the ITV's trucks handled teus and Break down / Inventory stationary items for office use and contract labors man power & attendance. In finance side we should raise purchase order and purchase request through Oracle, billing invoice of all contractors. In this journey I explored and learned lots of things in this field. And also I want to learn and explore more and more.

SKILLS



WORK EXPERIENCE

- **POSITION IDENTIFICATION**
 - Designation: Operation Trainee NTT
 - Department: Operations
- **ORGANISATIONAL RELATIONSHIPS**
 - Reporting to – NTT Manager , Senior Manager , DOCS , ICD & GATE.
 - Direct Subordinates – DOCUMENT CHECKERS NTT.
 - Key Peers – Tower Controllers, Vessel Planners, Yard Planners, Documentation Supervisors & Gate Supervisors
- **OBJECTIVES**
 - To make report the Ship side activities in coordination with planners /Tower controllers/Gate supervisors/Documentation supervisors to achieve shift targets.
 - To make report, co-ordinate and integrate Yard operations, Vessel operations and employees in accordance with the designated shift working program, including compiling records, reports and information in connection therewith.

KEY RESULT AREA

- To error free RTG & QC Break down Report.
- To Maintain / Managing stationery things.
- To Maintain Superintendents shift wise performance.

RESPONSIBILITIES

- "PREPARE MONTHLY INTERNAL REPORTS-
- SERVICE WISE VOLUME COMPARISON REPORT
- MONTHLY VOLUME CONFIRMATION REPORT
- CUSTOMERS AND COMPETITORS DATA
- QC PRODUCTIVITY
- RTG PRODUCTIVITY
- TRUCK IN AND OUT REPORT"
- VESSEL SUMMARY UPDATION AFTER VESSEL SAILING

Internship in PSA CITPL

PSA Chennai International Terminal PVT LTD (CITPL)

Completed 2 months in Internship PSA Chennai International Terminal for 2 months. In that 2 months I explored and gained lots of knowledge about port operations and logistics. On those period I concentrated on Gate Survey, EIR Form – 13 Checking ,EXIM IN/OUT gate supervisor, yard and vessel supervisor

CONTACT

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23 – AUGUST – 1999

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ACTIVITY AND INTEREST

Drawing

Travel

YouTuber

Content creator

Photography

- RAISING PR FOR OPERATIONS REQUIREMENTS
- PROVIDING SUPPORTIVE DOCUMENTS FOR GATE ENTRY AND BILLING- TO PURCHASE AND FINANCE DEPARTMENT
- PREPARING OPERATIONS HOD MEETING PPT- WEEK WISE
- PREPARE CEO BOARD PRESENTATION MEETING PPT
- MAINTAIN OPERATIONS STATIONERY AND REQUIREMENTS
- BIOMETRIC ATTENDENCE REPORT FOR OPERATIONS CONTRACTORS
- PREPARE MONTHLY ITV BREAKDOWN REPORT FOR AVANA, AGL and SANCO
- SENDING RTG MOVES TO ENGG. DEPARTMENT- WEEKLY AND MONTHLY
- MAINTAIN ALL OPERATIONS RELATED DOCUMENTS
- STATISTICAL ANALYSIS FOR GCR, BP AND GSR- SERVICE WISE- WEEKLY AND MONTHLY
- UPDATE SUPRNTNDNTS & SUPERVISORS PERFORMANCE REPORT
- OPERATIONS CONTRACTORS AGREEMENT PREPARATION WITHIN 15 DAYS FROM THE DATE OF SIGNING CONTRACT RENEWAL FORMS
- PREPARE CONTRACT EXTENSION AND VARIOUS TYPES OF LETTERS
- CALCULATING SHIFT WISE GCR FOR QC AND RTGC
- RTG RUNNING AND SWITCH OFF TIME UPDATION WITH MOVES
- QC RUNNING AND SWITCH OFF TIME UPDATION WITH MOVES
- RECONCILIATION OF ALL UPDATES WITH SYSTEM GENERATED REPORTS
- DWELL TIME UPDATION FOR REEFER, ICD AND YARD WITH THE HELP OF SYSTEM GENERATED REPORTS
- ITV VOLUME CONFIRMATION
- UPDATE RTG AND QC DAILY BREAK DOWN REPORT
- MAINTAIN ATTENDANCE FOR CONTRACTORS
- MAINTAIN DAILY PRODUCTIVITY REPORT
- MAINTAIN HSE MONTHLY REPORTS
- MAINTAIN MONTH ENDING LASHERS & CONTRACTORS REPORT
- MAINTAIN MONTHLY ICD & VESSEL WISE ICD REPORT
- MAINTAIN MONTHLY IMPORT REPORT

EDUCATION

ST.Thomas Groups Of School Chennai

- 10th (SSLC) Completed on May 2015 Grade **80.4%**
- 12th (HSE) Completed on May 2018 Grade **70.3%**

Indian institute of Logistics Chennai, Beach Station, Paryys
Bachelor of Science in Information Technology and Logistics
Completed on July 2020 Grade **72%**