

ARYA DUBEY

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PROFESSIONAL SUMMARY

EMPLOYMENT HISTORY

Jul. 2016 – Dec. 2016 raipur, Chhattisgarh	junior consultant, law legal (VKJ LAW FIRM) • Prepare legal briefs and opinions, and file appeals in state and federal courts of appeal. • Negotiate settlements of civil disputes. • Prepare and draft legal documents, such as wills, deeds, patent applications, mortgages, leases, and contracts. • Perform minor maintenance work, or arrange for major maintenance. • Act as agent, trustee, guardian, or executor for businesses or individuals. • Search for and examine public and other legal records to write opinions or establish ownership. • Present evidence to defend clients or prosecute defendants in criminal or civil litigation.
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EDUCATION

Jun. 2021	Bachelor of Arts: LAW • CV RAMAN UNIVERSITY - BILASPUR, Chhattisgarh
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LANGUAGES

ENGLISH	Conversational	GERMAN	Basic
HINDI	Native speaker		

SKILLS

GOOGLE SPREAD SHEET	Experienced	LEGAL ADVISOR	Beginner
BREIFING	Expert		