

KUNAL CHOUDHARY

52 K Block, Near Tandan Lab

Sri Ganganagar (Raj.) 335001

Mob:- +91 93522-89522

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CAREER OBJECTIVES

- * Looking for a position where I can integrate my academic knowledge with the organization's advance solution oriented work culture to develop the skills, gain experience and ultimately contribute towards the success of the organization.

PROFESSIONAL & TRAINING EXPERIENCE

- * Served at **Suraj Aggarwal & Co., Chartered Accountants**, Sri Ganganagar
As an **Article Assistant** – From **April 2017 to April 2020**.
As a **Paid Assistant** – From **May 2020 to May 2021**.

ACADEMIC QUALIFICATION

Degree	Year of Passing	University	Percentage
12 th	2015	CBSE, Delhi	90.60%
CPT	2015	ICAI	59%
IPCC 1 st Group	May 2016	ICAI	53.5%
IPCC 2 nd Group	November 2016	ICAI	50%
B.Com	July 2017	Maharaja Ganga Singh University, Bikaner	60.83%
M.A. (Economics)	July 2020	Maharaja Ganga Singh University, Bikaner	71.22%

BRIEF SYNOPSIS OF NATURE OF WORK DONE :-

S. No.	Field	Industries	Brief of Work Done
1	Statutory Audit & Tax Audit	❖ Manufacturing ❖ Trading ❖ Construction ❖ Banking	➤ Audit of various companies involving compliance with CARO, Income Tax Compliances such as MAT, TDS, Accounting Standards and Indian Accounting Standards, Standards on Auditing and other relevant statutory compliances related to audit. ➤ Preparation of Tax Audit Report in Form 3CA/ 3CB along with 3 CD. ➤ Preparation of books of accounts, finalization and consolidation of group of accounts. ➤ Vouching & Verification and Ledger Scrutiny
2	Direct Tax (Tax Audit)	❖ Various Companies, Firms and Individuals	➤ Finalization and filing of Income Tax Returns ➤ Ensured timely statutory compliances including deduction of tax at source and payment of advance tax
3	Indirect Taxation	❖ Manufacturing ❖ Trading	➤ Preparation and e-filing of GST returns (GSTR-01, GSTR-3B, GSTR-04) ➤ GST Audit related work, ensuring compliance with GST Rules and Regulations
4	Accounting & Allied Activities	❖ Various Companies, Individuals and Partnership Firms	➤ Finalization of Trial balance, Profit & Loss and Balance sheet; ➤ Maintenance of Cash book and Bank Book; ➤ Preparation and review of various reconciliation statements

5	Concurrent Audit	❖ Cooperative Bank, Sri Ganganagar and it's Branches	➤ Conducted verification of proper documentation, Credit appraisal, charges due on advances etc ➤ Detailed analysis of Loan Documents of KCC loan, Vehicle Loan, house loan Etc ➤ Detailed analysis of cash balance, account opening forms, saving accounts, stock statement and drawing power of OD & CC facility
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CERTIFICATIONS:

- AICITSS – Advance Information Technology training program conducted by ICAI.
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IT SKILLS

- Well versed of MS office, Busy, Tally and Finacle (Bank Audit).
- Operated Taxation Software- Compuoffice

SKILL SET

- * Good Management Skills
- * Hardworking, Confident
- * Ability to work independently
- * Leadership skills
- * Good Observer
- * Good Communication Skill

HOBBIES & INTERESTS

- * Playing Cricket and Indoor games
- * Watching Movies and Listening Songs
- * Writing Poetry

PERSONAL DETAILS

Father Name	:	Mr. Balwant Choudhary
Date of Birth	:	10/10/1997
Sex	:	Male
Nationality	:	INDIA
Language Known	:	English & Hindi

I hereby declare that the contents of my above resume are true and correct to the best of my knowledge and nothing has been falsely stated therein.

Place : Sri Ganganagar

Kunal Choudhary