

RESUME**DATE: November 28, 2021****CAREER OBJECTIVE:**

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

PERSONAL DETAILS:**NAME:** RITIKA**FATHER'S NAME:** MR. Radesh kumar**MOTHER'S NAME:** MRS. Veena**DATE OF BIRTH:** November 23, 1998.**AGE:** 23 YEARS.**ADDRESS:** 168, NEW ASHOK NAGAR, BASTI SHIEKH, JALANDHAR -144002.**CONTACT NO.:** 91156-34451, 8728943334**NATIONALITY:** INDIAN.**MARITAL STATUS:** UNMARRIED.**ACADEMIC QUALIFICATION**

EXAM PASSED	YEAR OF PASSING	BOARD/ UNIVERSITY	%AGE OF MARKS	NAME OF INSTITUTION
MBA (Finance and HR)	2019-2021	PTU	8.27 SGPA	ST SOLDIERS GROUP OF ENGINEERING AND TECHNOLOGY
B.COM (Accounting and Finance)	2016-2019	GNDU	63%	LYALLPUR KHALSA COLLEGE, JALANDHAR
10+2	2015-2016	PSEB	79%	NEHRU GARDEN SCHOOL
MATRIC	2013-2014	PSEB	78%	ARYA KANYA SR. SEC. SCHOOL

SKILLS**TALLY ERP. 9**

COMPUTER BASICS

MS-WORD, MS-EXCEL and MS-POWER POINT

CERTIFICATION :

THE FUNDAMENTALS OF DIGITAL MARKETING by **GOOGLE** in association with IAB university UK

I got certificate of performance in the workshop(Case Base Study) held in

LYALLPUR KHALSA COLLEGE, JAL.

I got certificate from **ECO SIKHS CLUB** *also for performing in a workshop.*

