

EDUCATION

B.A. (Hons.), Economics

Kalindi College

2018 - 2021

CGPA: 6.80/10

Senior Secondary (XII), Commerce

Shaheed Captain Sanjeev Dahiya Sarvodaya Vidyalaya
(CBSE board)

Year of completion: 2018

Percentage: 80.00%

Secondary (X)

Shaheed Captain Sanjeev Dahiya Sarvodaya Vidyalaya
(CBSE board)

Year of completion: 2016

CGPA: 9.20/10

JOBS

Sponsorship Head

Kaces- Kalindi College Economic Society, Delhi

Sep 2020 - Jun 2021

Content Writing

Du Express, Virtual

Sep 2019 - Jan 2020

INTERNSHIPS

Media & Public Relations (PR)

Trail Blazers, Delhi

Mar 2019 - Aug 2019

Human Resources (HR)

Trail Blazers, Delhi

Mar 2019 - Aug 2019

Social Media Marketing

Woovly India Pvt. Ltd., Virtual

Jan 2019 - May 2019

Content Writing

What After College, Virtual

Jan 2019 - Mar 2019

Campus Ambassador

Sscbs, Kamla Nehru College, Virtual

Nov 2018 - Mar 2019

this is a campus ambassador programme of marketing society of ssbcs.
promotion of their programs on social media

POSITIONS OF
RESPONSIBILITY

Head girl of school
Cultural secretary
Leader of Nehru house
Part of Editorial board of college newsletter.

SKILLS

MS-Office

Intermediate

MS-Word

Advanced

MS-PowerPoint

Intermediate

Creative Writing

Advanced

Facebook Marketing

Intermediate

Hindi Proficiency (Written)

Advanced

English Proficiency (Written)

Advanced

English Proficiency (Spoken)

Advanced

Hindi Proficiency (Spoken)

Advanced

Blogging

Intermediate

WordPress

Beginner

Product Management

Intermediate

Project Management

Intermediate

Client Relationship

Intermediate

Client Interaction

Intermediate

Digital Marketing

Advanced

Economics

Intermediate

Interpersonal Skills

Intermediate

Recruitment

Intermediate

Report Writing

Advanced

ADDITIONAL DETAILS

I have won 2nd position in district level poetry competition and won 1st prize in zonal level declamation

won debate competition on the topic how positive thinking can lead to success,

3rd prize in Monoacting - Zonal level

2nd prize in kalaa utsav (Dramatics)-zonal level

Mental maths champion at cluster level, participated in zonal level.