

KRUSHNA MANJEGOUDA

Quick Learner, Problem Solver, Fire Fighter.

 Krishna22.kitti@gmail.com

 +91-7406088868

 Krishnanagar vijayapura
586113

EXPERIENCE

Shanmukha Industries (Trenotion Technologies), Bangalore — Procurement Assistant

(November 2019 – Till Date)

- Processed purchasing requests and maintained purchasing logs.
- Reviewed and approved purchase orders before ordering goods.
- Contacted vendors to obtain price quotes and performed negotiations.
- Ensured that all purchase operations were performed in accordance with company policies and procedures.
- Followed-up on delivery schedules, payment delays and invoice queries.
- Managed deliver schedules and status of goods.
- Reporting PO status, purchasing issues and vendor issues directly to Senior Buyer Procurement Manager.

EDUCATION

Year	Education	Institute	Percentage
2018	B.E. Mechanical	NDRK institute of technology, Hassan	72 %
2014	PUC	Tungal science college Jamakhandi	66 %
2012	SSLC	NEHS Galagali	84 %

SKILLS

SAP ERP (MM)

Procurement of materials

Material Management

Negotiation with vendors

Sourcing

Team work

Decision Making

Advanced Excel

AWARDS

- Received Merit prize in Engineering and maintained good academic track record.
- Participated district levels quiz competition and won the prizes.
- Participated in college extra-curricular activities and won the prizes.

LANGUAGES

English, Hindi, Kannada