

CURRICUL VITAE

OBJECTIVE: To pursue a highly rewarding career, seeking for a job in challenging and healthy work organization where I can utilize my skills and knowledge efficiently for organization growth and self.

VINITHA P Email: gvinitha29@gmail.com Mobile: +91 8892123335 Permanent Address: No.170,5th cross, Nethaji Nagar, K.P. Agrahara, Magadi Road, Bangalore – 560023. Present Address: No.170,5th cross, Nethaji Nagar, K.P. Agrahara, Magadi Road, Bangalore – 560023. PERSONAL DATA: Date of Birth: 25-3-2000 Gender :Female Nationality: Indian Marital Status : Married	Education
	➤ Bachelor Of Commerce (B.COM) From Bangalore University in the year 2020.
	Experience
	➤ 1 Year experience in Auditing filing GST returns
	Strengths
➤ Good learner and eager to learn ➤ Good Interpersonal and Communication Skill ➤ Believes in sharing and gaining the knowledge ➤ Team player ➤ Positive attitude ➤ Flexibility in adapting to changing skills. ➤ Great at problem solving	
Career Objective	
➤ To assist and grow with the organization keeping focus on personal and company's goals ➤ Ability to function in any environment with a challenging attitude	

Educational details:

University/institute	Course	Percentage	Year of completion
Maharani's Arts Commerce & Managements for women's	B.COM	71%	2020
Vani Vilas PU College	II PUC	71.83%	2017
Saint Philomena's English High School	SSLC	49.28%	2015

Computer Skills:

1. Operating System : Windows.
2. Office Tools : MS-Office
3. TALLY ERP : 0.9

Hobbies / Interests:

- Travelling
- Photography

Languages Known:

- **Speak:** English, Kannada , Tamil and Teluge
- **Write:** English, Kannada
- **Read:** English, Kannada

I hereby declare that the above provided information is correct to the best of knowledge and belief

Date:

Place: Bangalore

Vinitha P