

ANUSHREE VERMA

@ anushreeverma333@gmail.com

8840855839

Khanpur Masodh jyoti sadan Faizabad , Ayodhya Pimcode 224201



SKILLS AND PROFICIENCIES

Tally
Pivot Tables For Data Analysis
Financial Analyst
Microsoft Office Powerpoint
Microsoft Word
Data Analysis
Designing and using Canva Templates
Analytical Skills



Skills

Problem solving
Time mangement
Adaptability
Responsibility



CERTIFICATION

Tally ERP 9
CCC (COURSE ON COMPUTER CONCEPTS)



Experience

Tax2win Company , Jaipur

1 Aug 2021 - Present

Tax Associate
Reviewing Financial records and income Statement of clients
26 - As Mail/View /Download
Develop and utilize Databases , Spreadsheets and other computer applications.
Preparing and filing tax returns and work papers for clients.
Consulting with clients, reviewing their income tax information.
Organize internal audits.



Education

Tiny Tots Sr. Sec. School

2015

High School
84

Tiny Tots Sr. Sec. School

2017

Intermediate

82

Lucknow University Isabella Thoburn College

2018-2020

Graduation In B.Com

74

Banasthali Vidyapith

In continuation

Master In Business Administration Finance And
Banking (Major) Aviation Management (Minor)

85



LANGUAGE

Hindi

English