

RESUME

SHRADDHA NAVNATH GARAD

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CAREER OBJECTIVE

To work in a firm with a professional work driven environment where I can utilize and apply my knowledge, skills which would enable me as a fresh graduate to grow while fulfilling organizational goals.

EDUCATION

- Post Graduate Diploma, Clinical Research
Institute of Clinical Research India, Andheri Mumbai...Nov.2016-Oct.2017
- Bachelor Of Science (chemistry specialization)
Mumbai University,India....Jun.2013-Aug.2015
- High Secondary Certificate (HSC=PCMB-IT)
Mumbai University IndiaJul.2011-feb.2012
- Secondary School Certificate (SSC)
Mumbai Divisional Board....March 2010

AREAS OF INTEREST:

- Pharmacovigilance
- Clinical Data Management
- Medical writing

PROFESSIONAL EXPERIENCE :

**Directorate Forensic science laboratory. kalina, Santacruz , Mumbai
in scientific assistant Jan 2018 to Dec 2018.**

R.L Chemical Industries Pvt. Ltd MIDC Ambernath (E)

Quality Control Chemist (QC)..... Present July-2015 to June-2017

- Testing & Analysis of chemicals
- Handling apparatus
- Operating & calibrate instrument
- Specification raw material

TECHNICAL SKILL

- Software package - msoffice,word,excel,powerpoint.
- Data Entry Operator (DEO)
- Tally ERP 9.0

STRENGTH

Good communication Skill.

Ready to take responsibility.

Quick learner & good interpersonal skill.

INTERPERSONAL SKILL

- Ability to cope up with different situations.
- Ability to rapidly build relationship and set up trust.
- Confident and Determined.

ACHIEVEMENTS

- Good marks in scholarship exam in 4th
- AVISHKAR-2015-15
- Consolation Prize KHOJ-2013
- Participated in seminar

PERSONAL DETAILS

- **Name** :- Shraddha Navnath Garad
- **Father's Name** :- Navnath D. Garad
- **Permanent Address** :- Vidhyavasini colony, chaw no-3/1, shreeram Vithalwadi, Kalyan(E).421 306.
- **Date of Birth** :- 27th Sep 1994.
- **Language Known** :- Marathi ,English & Hindi
- **Marital Status** :- Single
- **Nationality/Religion** :- Indian / Hindu
- **Interest & Hobbies** :- Learning new Things, Playing Games, Reading Motivational Books...

DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

Place: Kalyan (E)
Date: 10/12/2018

Yours Faithfully,
(Shraddha N Garad)