



Rashika Shetty

MBA in HR

To acquire professional Knowledge, expertise and creativity through sincerity and hardwork . Genuine influencer who thrives on tough challenges and translates vision and strategies into actionable, value added goals.

✉ rashikashetty1321@gmail.com

📍 Mumbai, India

📞 +918879863321

🌐 [linkedin.com/in/rashika-shetty-86a859194](https://www.linkedin.com/in/rashika-shetty-86a859194)

EDUCATION

Management of Business Administration(HR) Sahyadri College of Engineering And Management.

09/2019 - 07/2021

Mangalore, India

Courses

- The Art of Negotiation
- Design Thinking
- Blogging
- Digital Marketing

Bachelors in Management Studies.(Finance) Lords Universal College.

08/2016 - 05/2019

Mumbai, India.

WORK EXPERIENCE

HR Assistant. (2 years) Opal Healthcare.

Job Role.

- Manage employee recruiting,evaluation and training programs.
- Review internal and external candidates applications and coordinate interviews with appropriate departments.
- Maintaining digital records of the employees.
- Scheduling meetings, interviews, training sessions and seminars.
- Foster positive employee relations and resolve employee issues.

INTERNSHIP

Arcis Business Solutions.(Management Trainee)

06/2020 - 09/2020

Bangalore, India.

Achievements/Tasks

- Training and Development Programme.
- Planning and Implementation of Design Thinking Programme.
- Online Training for Educational Purpose.

INTERNSHIP

Fisdrom (Sales/ Finance Executive)

02/2021 - 03/2021

Mangalore, India

Achievements/Tasks

- Leading the group of 5 members and completed 97 pans in 3 Karnataka branches in Mangalore.

SKILLS

Client Interaction

Teamwork

Communication Skills

Team Management.

Leadership

PROJECTS

A Study on Financial Planning and Investment of an Individual. (2018 - 2019)

A Study on Gender Discrimination among Working Women Class in Mangalore. (2019 - 2020)

A Study on Apple Inc. (2019 - 2020)

Influence of Workplace Romance on the Behavior of the Employees. (2020 - 2021)

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Tulu

Full Professional Proficiency

Kannada

Limited Working Proficiency

Marathi

Full Professional Proficiency

Gujarati

Limited Working Proficiency

INTERESTS

Working Out

Petcare

Photography.

Sports.