

Resume

Looking for a challenging and growth oriented job that will develop my skill and also help me to serve the organization to the best of my potential as an employee to work in an ambience where I can utilize my skills.

Personal Details

Name: Jeetu Anil Vanjare

Address: House number 195/A, JohnD villa, Gokhiware, Vasai (East), Palghar – 401208

Date of Birth: 28th September, 1994

Contact Details

Email ID: Ja.vanjare@gmail.com

Mobile: 8308900074

Marital Status: Single

Educational Qualification

Bachelor of Banking and Insurance – Mumbai University

Additional courses and tools

MSC- IT, Tally ,SAP.

Work Experience

Om sai industries

Navghar vasai e

Post: Manager

Work experience: 1 march 2016 to 15 april 2017

Responsibilities

1. Accounts maintaince
- ★ Making salary
- ★ Payments to parties
- ★ Handling overall data

Learning/achivements

- ★ Tally ERP-9
- ★ Excel

Infra industries

Waliv vasai e.

Post : Assistant manager

Work experience : 1 November 2017 to still working.

Responsibilities

- ★ Planning and production
- ★ Material import and export data
- ★ Rechecking the data on SAP
- ★ Issuing rejection and salvage
- ★ Looking towards the store
- ★ Making info records and updates
- ★ OEE(overall equipment effectiveness)

Learning/achivements

- ★ SAP
- ★ OEE
- ★ Store
- ★ Excel

Hobbies

Cricket, Football

Languages Known:

English, Hindi, Marathi